

# CREATING **NETWORKS**CREATING **OPPORTUNITIES**

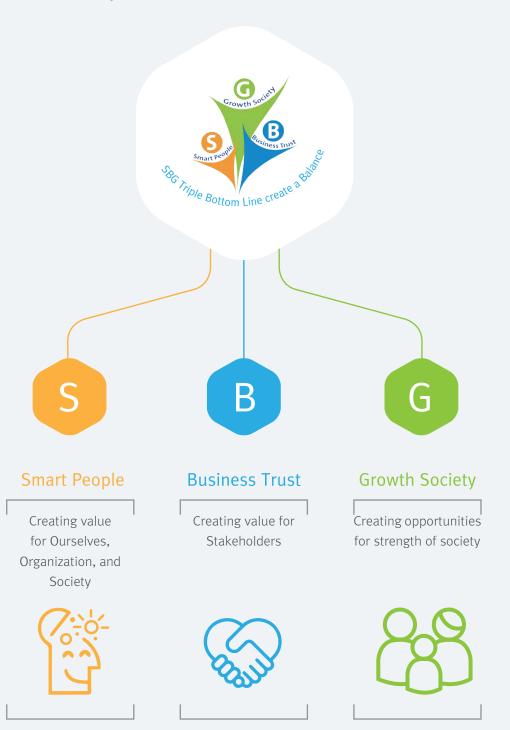
- SMART PEOPLE
- BUSINESS TRUST
- GROWTH SOCIETY

corporate sustainability report 2017



# **Business Philosophy**

SBG Triple Bottom Line create a balance



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# Message from the Board of Directors



Sansern Wongcha-um Chairman of the Board

Yongkiat Kitapanich
President

Somboon Group has committed to sustainable business by applying the SBG triple bottom line to create "Smart People" to drive Business Trust and Growth Society. In addition, we have accepted and comply the working principle of his majesty the king and sufficiency economy of the king Rama 9 including management with the good governances to keep the company's business running continuously by creating value for stakeholders. It does not affect to society and environment. We are also committed to hold on to the business by transparency and to expand the anti-corruption networks to its business partners continue.

In 2017, the company has operated the business for 55 years which show that it has always been growing and has achievement by through the economic fluctuation and the strongly competition with strength, patient and will be committed to face with any problems in the future. From the business operation in previous year, this enabled the company to receive important awards from the stock exchange of Thailand including SET Sustainability Awards

of honor, Honor awards on registration of sustainability, Thailand Sustainability Investment (THSI) and Best Investor Relation and another proud award is that we receive Gold Level Thailand HR Innovation Award 2017 which is the highest price from National production institution along with Personnel Management Association of Thailand (PMAT) and NIDA which has the objective to develop the standard on human resource occupation in creating innovation. The company had joined the project of bilateral study in the business place with the industrial council of Thailand. This is the project by the opinion of the King Rama 9 that focused on changing behavior of students who has violence behavior and using addictive drugs. We had achieved because of creating opportunity for smart people to the society.

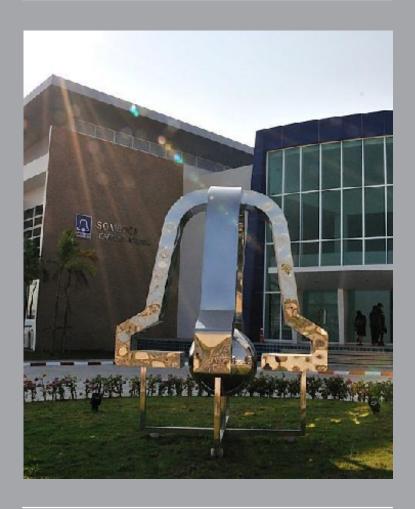
For the next step, the company will still continue to increase its efforts to meet the challenging goals of global sustainable development. We will support and develop the people to have the knowledges, skills and abilities that are excellent to comply with technology changes. We will promote to apply innovative applications and study the auto part production of electric vehicles and using automation system to increase more efficiency in working process. In addition, we will be creating networks with other organizations in the business chain to raise awareness responsibility by protection this planet to survive and grow respectively.

In the name of the company committee, we are pleasured to thank shareholders, people with interest, executives and all employees. Company committee will abide the business operation under the supervision and responsibility to the society so that the company would grow in a stable and sustainable way.



# Company General Information

- 1.1 Business value chair
- 1.2 Shareholding structure
- 1.3 Main products and proportion of revenues
- 1.4 Market share of main products
- 1.5 Organizational structure
- 1.6 Vision mission and culture
- 1.7 Important development
- 1.8 Awards and appreciations



# Company General Information

Somboon Advance Technology Public Company Limited with its affiliates, hereafter called Somboon Group: SBG, manufactures parts for automotive industry as its main business to be used for the manufacturing of personal cars, pick-up trucks, trucks and vehicles for agriculture. The main customer group consists of both domestic and international original equipment manufacturers (OEM) which signed a long-term purchase

contract with our company, and replacement equipment manufacturers (REM).

Regarding our operation, we have business units (BU) in the organization which follows the policy determined by the board of directors to ensure that SBG will perform its work within the same operational direction. The director of each business unit will report the operation result to the board of directors and company

• SAT was established in 1995 • Listed in SET on 31<sup>st</sup> January 2005 • Registered capital: 425,193,894 Baht Paid-up share capital: 425,193,894 Baht • On 31<sup>st</sup> December 2017 The company has 2,745 employees

# Somboon Group



**BUSINESS UNIT: SAT&SFT** 

Manufacturing technology: Metal casting, forging, lathing and assembling (Hot Forging & Machining)

#### 1. Somboon Advance Technology PCL.: SAT

This is headquar ter of SBG manufacturing rear axle shafts for domestic and international automotive manufacturers. The headquarter and its plants are located at 129 Bangna-Trad Rd. (Km 15) Bangchalong sub-district, Bangplee district, Samutprakan province (SAT1) Rayong plant is located at 300/10 Eastern Seaboard industrial estate, Rayong province (SAT2)

#### 2. Somboon Forging Technology Co., Ltd. : SFT

This company manufactures automotive parts through hot/cold metal forging. The office and the plant are locatedat 7/388 Amatacity industrial estate, Rayong province



#### **BUSINESS UNIT: BSK**

Manufacturing technology: Hot and Cold Coiling, Hot Metal Bending

#### 3. Bangkok Spring Industrial Co., Ltd. : BSK

This company manufactures automotive parts. The main products are leaf spring, stabilizer bar and coil spring The office and the plant are located at 112 Bangchalong sub-district, Bangpleedistrict, Samutprakan (BSK1 and BSK2)

Rayong plant is located at 7/260 moo 6 Amata city industrial estate, Rayong province (RSK3)



#### BUSINESS UNIT: SBM&ICP

Manufacturing technology: ironcasting, lathing and assembling (Iron Casting & Machining)

#### 4. Somboon Malleable Iron Industrial Co., Ltd. : SBM $\,$

This company manufactures auto motive part; casts and forms chassis part and engine part. The main products are disc brake, drum brake and parts for agricultural machines.

The office and the plant are located at 112 Bangchalong sub-district, Bangplee district, Samutprakarn province (SBM1 and SBM2).

The plant 2 is located at 7/250 Moo 6 Amata City Industrial Estate, Rayong province (SBM3)

#### 5. International Casting Product Co., Ltd.: ICP

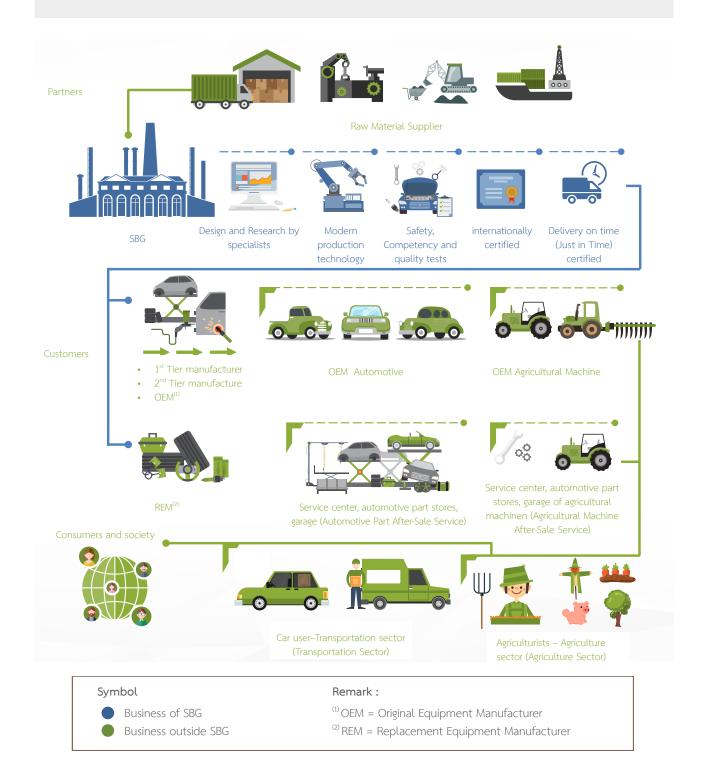
This company manufacturs casting products for cars such as disc brake, drum brake and brackets and parts for agricultural machines.

The office and plant 1 are located at 7/137 Amata City Industrial Estate, Rayong province (ICP1)

The plant 2 is located at 7/299 Moo 6 Amata City Industrial Estate, Rayong province (ICP2)

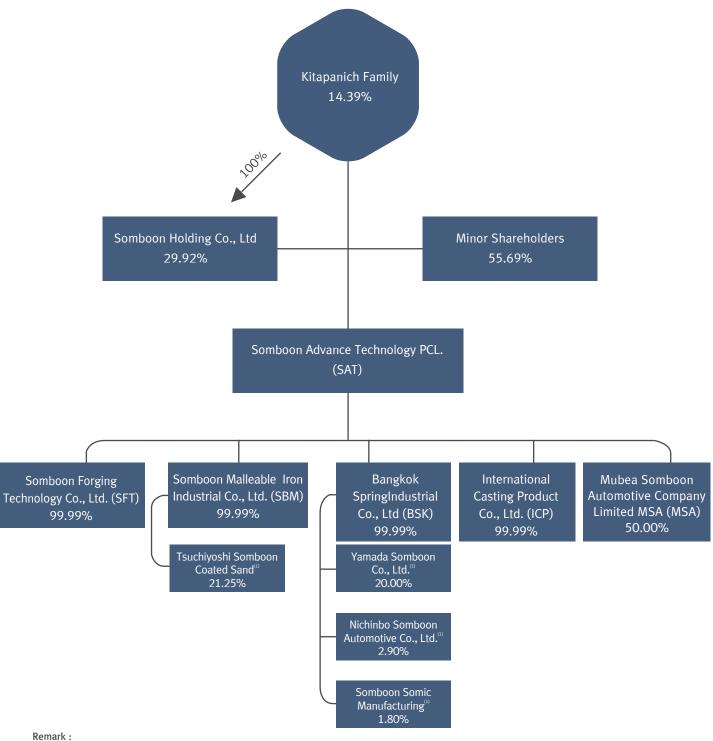
### 1.1 Business value chain

SBG manufactures automotive parts for vehicles and agricultural machines, specializes in design and production with modern technology. We focus on adding values and sustainability in business value chain with the responsibility to stakeholders and society. From this, the SBG companies gainssales revenue of 8,593 million baht in 2017.



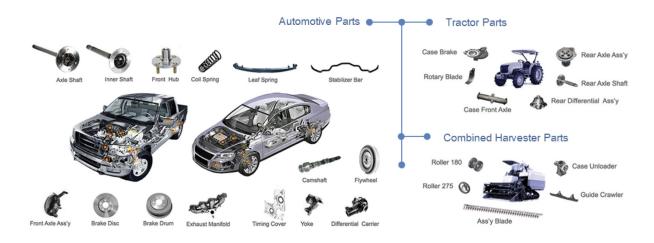
# 1.2 Shareholding structure

Shareholding structure of Somboon Advance Technology PCL. as of 5<sup>th</sup> March 2018



 $<sup>^{(1)}\</sup>mbox{The company}$  with less than 10% of shareholders tending to cause conflict

# 1.3 Main products and proportion of revenues



Rear Axel Shaft for Pick Up and Truck **by SAT** 



Agricultural Machine Parts by SAT, BSK, SBM & ICP



Disc Brake & Drum Brake for Passenger Car, Pick Up and Truck by SBM & ICP



Coil Spring for Passenger Car and Pick Up
by BSK

5%



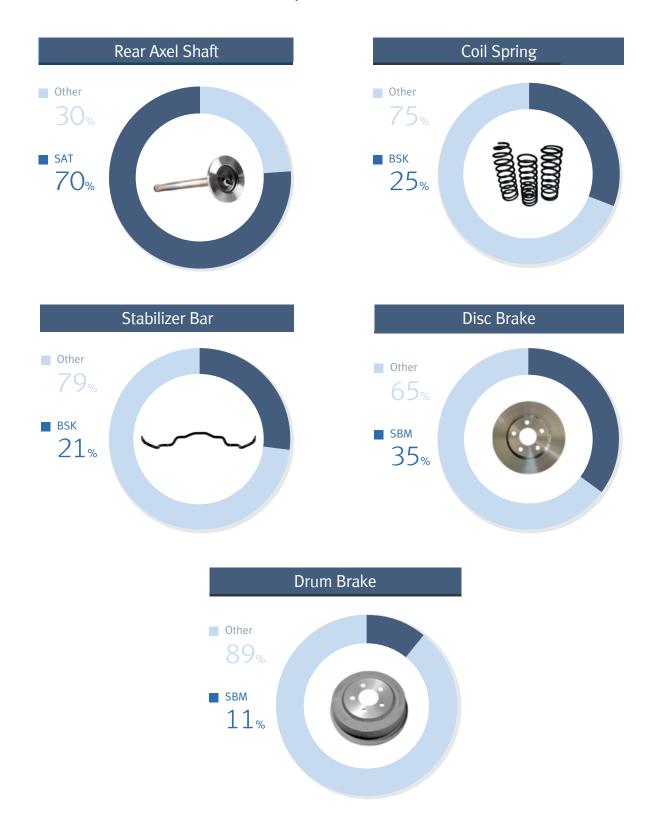
Stabilizer Bar for Passenger Car, Pick Up and Truck by BSK

4%



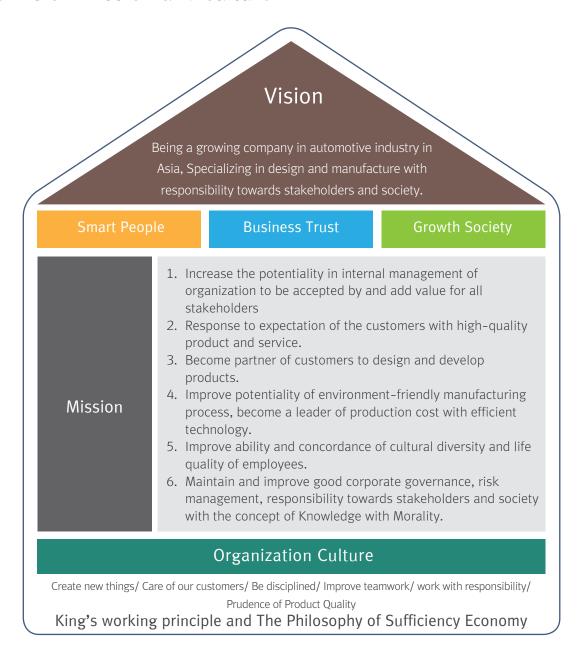
Remark: Proportion of revenues according to 2017 financial statement. 2. Other incomes 2%

# 1.4 Market share of main products



# Vice President Finance & Accounti / Information Technology Company Secretary (Legal & Compliance) **President Office** Somboon Advance Technology Public Company Limited Vice President Sales & Marketing **Executive Board** President Vice President Research & Develop VP-SAT & MD-SFT Business Unit Forging & Machining Organization chart Nomination and Compensation Committee Audit & Corporate Governance Committee 1.5

### 1.6 Vision mission and culture



## King's working principle and The Philosophy of Sufficiency Economy

Since the company has been established until now, Somboon Advance Technology PCL. and SBG strive to stably grow and be a leader in automotive part manufacturing with vision focusing on the growth throughbusiness strategies, value-adding from product design and development and excellent work to gain profits and response expectation of customers and be responsible towards stakeholders. Important factors driving sustainably business value are smart and good

people. The company realizes the fair treatment to employees; career opportunity, wage, appointment, rotation, potentiality and morality development, environment preservation and safety management system to ensure quality of life, benefit and health and their happiness. We perform according to the philosophy of sufficiency economy "moderation, self-immunity, reasonableness".

# 1.7 Important development

	Important development (Company Milestone)
1962	<ul> <li>Established Somboon spring tweezer manufacturing limited partnership (SBS)</li> <li>Established Somboon axle shaft and gear manufacturing limited partnership (SBA)</li> <li>Established Somboon brake and clutch of cars and motorcycles partnership</li> </ul>
1975	Established Somboon Malleable Iron Industrial Co., Ltd. (SBM)
1977	Established Bangkok Spring Industrial Co., Ltd. (BSK)
1987	Relocated Somboon Malleable Iron Industrial Co., Ltd. (SBM) to Bangna-Trad Rd. (km 15)
1995	Established Somboon Advance Technology Co., Ltd. (SAT)
1998	• Certified ISO 9002/ QS 9000
2000	Certified ISO 14001
2004	Certified ISO/TS 16949
	• Expanded production base of SAT and SMB to Eastern Seaboard Industrial Estate in Rayong province (SAT2 and SBM3)
2005	• SBG registered in Stock Exchange of Thailand under the name of Somboon Advance Technology Public Company Limited (SAT
2007	• Purchased International Casting Products Co., Ltd. (ICP1), Amata City Industrial Estate, Rayong province, to increase production capacity of casted products
2008	Expanded production base of BSK to Amata City Industrial Estate, Rayong province (BSK3)
2010	• Expanded International Casting Product Co., Ltd. (2nd branch) (ICP2), Amata City Industrial Estate, Rayong province to support main customers in automotive parts sector, including agricultural machine sector.
2011	Established and registered Somboon Forging Technology (SFT) to increase production capacity of forged metal products     Approved the establishment of Somboon Learning Academy : SLA, Amata City Industrial Estate, Rayong province
2012	• Establish an office in Nagoya under the name SBG International Japan Co., Ltd. (SIJ)
2013	<ul> <li>Approved SFT to increase its registered capital from 100 million baht to 150 millions baht, approved SAT to buy 1.5 million shares to increase the capital of SFT (value per share = 100 baht)</li> <li>Approved the corrections and amendment of company objectives to support the establishment of SLA</li> <li>Created master plan for sustainability under the business operation philosophy "SBG Triple Bottom Line creates a balance"</li> <li>Created Sustainability Report (1st issue) under the reporting guidelines GRI version 4.0</li> </ul>
2014	<ul> <li>Determined CSR and SD Policy</li> <li>Expanded coalition of anti-corruption to partners and certified a Recognition of anti-corruption practice to partners</li> <li>Created SD report (2nd issue) under the reporting guidelines GRI version 4.0</li> </ul>
2015	<ul> <li>Expanded coalition of anti-corruption to partners and certified a Recognition of anti-corruption practice to partners (2-year consecutively awarding)</li> <li>Created SD report (3rd issue) under the reporting guidelines GRI version 4.0</li> <li>Announced its intention to promote kid-friendly business under the children's right and good business practice</li> </ul>
2016	<ul> <li>SAT has resolved that the Company increase its stake in Somboon Forging Technology Company Limited (SFT) to increase its registered capital from 250 million by 100 million to have the new registered capital of 350 million</li> <li>SAT has resolved that the Company SBG International Japan Co., Ltd. (SIJ) whollyowned subsidiary of the Company in Japan has registered the dissolution of a company since October 31, 2016 because the automotive industry has slowed down and most of operation can be managed in Thailand.</li> <li>SAT has joined the project of Collective Anti-Corruption: CAC by Certified In the year 2016, the company has been to renew the certificate the anti-corruption from CAC.</li> <li>SAT Persuade 88 suppliers to submit a sign declaration to coalition against Corruption with Private Sector Collective Action Coalition Against Corruption Council (CAC).</li> </ul>









# 1.8 Awards and appreciations

# Awards received by agencies and institutions.

- SAT received the SET Awards 2017 from the Stock Exchange of Thailand. Together with the Financial Bank
- Award of Honor, Listed Companies for Sustainability Sustainability Awards of Honor
- Sustainable Investment Thailand Sustainability
   Investment (THSI)
- Best Investor Relation Award

HR Innovation Award 2017, which is the highest award. From the National Institute for Productivity In collaboration with the Association of Personnel Management of Thailand (PMAT) and the National Institute of Development Administration (NIDA)







ESG 100 Certificate from the selection from 1 in 100 registered company listed in SET which performs an excellent operation with responsibility towards environment, society, good corporate governance from Thaipat Institute

SAT, BSK and SBM received the CSR-DIW Continuous

Awards 2017 from the Department of Industrial Works.

SBM1, BSK received the National Outstanding Prototype Award for Safety, Occupational Health and Working Environment. From the Department of Labor Protection and Welfare

SAT Receives Certificate Carbon Footprint From the Greenhouse Gas Management Organization (Public Organization

Awards received from customers in 2017

- Quality Award and Deliverables: Kuboya (SAT)
- Outstanding Quality and Delivery Award: IZUZU (SAT)
- SKC Delivery Skill Contest 2017: Kubota (SAT)
- RUNNER UP SKC Delivery Kaizen Award 2017: Kubota (SAT)
- Gold Award QCD 2017: Kubota (SBM)
- TCC HRD Activity 2017: Toyota (SBM)
- The Winner TPS Awards 2017: Toyota (BSK)

SAT received the Outstanding Disabled Support Organization From the Ministry of Social Development and Human Security

Award from Department of Labor Protection and Welfare

- SAT, BSK and SBM have been awarded the "Outstanding Business Excellence Award". "Labor Relations and Welfare" for 12 consecutive years.
- SBM 3 won the honor of the outstanding enterprise. "Labor Relations and Welfare" for 7 consecutive years.
- ICP was awarded the Outstanding Business "Labor Relations and Welfare" for 2 consecutive years.

2016

SAT received SET Awards 2016 from the Stock Exchange of Thailand (SET) in collaboration with Money & Banking Magazine as follows:

- SET Sustainability Awards 2016
- Thailand Sustainability Investment
- Outstanding Investor Relations Awards

SAT, BSK and SBM received the CSR-DIW Continuous Awards 2016 from the Department of Industrial Works.

SAT received HRH princess Maha Chakri Sirindhorn Royal Award for Thailand Excellence Awards 2016 from Sasin Graduate Institute of Business Administration and Thailand Management.

SAT received the 4<sup>th</sup> Investors' Choice Award 2016 as the Company's AGM was assessed and received 100 full score for the 4<sup>th</sup> consecutive year. (from 2013 to 2016)

- Rewards From the Department of labor Protection and Welfare
  - SAT, BSK and SBM received the honorable awards of being outstanding organizations Association in employee relations and benefits for 11 consecutive years.
  - SBM received the honorable award of being outstanding organizations in employee relations and benefits for 6 consecutive years.
  - ICP received the award of being outstanding organizations in employee relations and benefits for 2016.

2015

- SET Awards 2015 from SET and Money and Banking Journal as follows;
  - SET Sustainability Awards 2015
  - Best Investor Relations Awards
- Honored CSR-DIW Continuous Award from Department of Industrial Works, 7 consecutive years (2009-2015) from department of social works
- Awards from customers
  - Gold Award for the Best Overall of Supplier's Quality Performance (SAT)
  - Bronze Award for the Best of Supplier's Quality Performance (SAT)
  - The Winner TCC QA Improvement Activity 2015 (BSK)
  - THCC-QA Improvement 2015 (SAT)
- SET Awards 2014 from SET and Money and Banking Journal as follows;
  - SET award of honor: excellent corporate governance, 6 consecutive years (2009-2014)
  - SET award of honor: excellent social responsibility, 4 consecutive years (2011-2014)
  - CSR Recognition Award 2014 for company striving to operate their business with social responsibility
  - Outstanding Investor Relation Awards
- Award of Honor for Excellent social development from Ministry of Social Development and Human Security
- Awards from customers
  - Award of Regional Contribution 2014 Toyota motor (Thailand) Co., Ltd. (BSK)
  - Award of Quality 2014 "Excellence in Zero Defect" (SAT)

- Awarded Education Management System Honors "Bilateral Project" from the Office of Vocational Education Commission
- ESG 100 Certificate from the selection from 1 in 100 registered company listed in SET which performs an excellent operation with responsibility towards environment, society, good corporate governance from Thaipat Institute
- Workplace Excellence Award for "Labor relationship and welfare", 10 consecutive years (2006-2015) from Department of Labor Protection and Welfare
- Certification for preventing and solving drug problems in workplace from Office of Labor Protection and Welfare

2014

- Awards from Customers for 2016
  - MCC QCC Activity 2016 (SAT)
  - THCC- QA Improvement 2016 (SAT)
  - THCC QCC (HINO) (SBM)
  - TCC HRD ACTIVITY 2016 (SBM)
  - MCC OCC (Mitsubishi) (SBM)
  - KAIZEN COMMUNITY (KUBOTA) (SBM)
  - MCC QCC Activity 2016 (BSK)
  - TCC-TPS Activity 2016 (BSK)
  - Bronze Award 2016 (ICP)
- Honored CSR-DIW Continuous Award from Department of Industrial Works
- Workplace Excellence Award for "Labor relationship and welfare", 9 consecutive years (2006-2014) and Workplace Excellence Award for "Labor skill development Promotion", 2 consecutive years (2013-2014), from Department of Labor Protection and Welfare



# Sustainable Development

- 2.1 Main strategies leading to sustainable organization
- 2.2 Policy and corporate social responsibility and sustainable development
- 2.3 Sustainable development master plan
- 2.4 Operations with stakeholders



# Sustainable Development







# 2.1 Main strategies leading to sustainable organization



# Growth through strategic business partners

The company aims at growing through strategic business partners by expanding main and newproducts in automotive industry, including improve marketing aspect and new businesses in bothdomestic and international markets. This is to increase the source of revenue and reduce the riskof main business. In addition, the company evaluate the satisfaction survey of customers accordingto QCD (Quality/ Cost/ Delivery). At the same time, the company launched customer relationsmanagement activity to strengthen the relationship with the customers continuously.



# Value adding through product design and development

We improve our design and development ability of the product of which value can be increased and accepted as it meets the needs of the customer by our own design and technology. Besides, in order to response to the needs of environment-friendly in automotive manufacturing, we launched new technology to create lighter-weight and more durable. We also aim at reducing energy in future operations.



### 3. Excellent operation

We increase the ability to earn more profit, competitive advantage and meet customer expectation pullity products and service. We strive to improve and increase the potentiality in internalmanagement, efficient production process, cost control, production lead-time reduction, use ofmaterial and energy, and environmental management.



# 4. Sustainable cooperating organization

For sustainable growth, with skilled employees, corresponding management in organization, responsibility towards stakeholders thought human resource management and work processthat corresponds to organizational vision efficiently. We encourage the employees to perform the task according to the aim of the organization which is a cultural strength of organization. We promote our employees who are knowledgeable, potential, and smart, and have morals.

# 2.2 Policy and Corporate Social Responsibility and Sustainable Development

With the aim of our board of director to operate the business with good corporate governance principles and transparency to achieve the objectives as mentioned in vision and mission, and to be a growing company in automotive industry in Asia specializing in design and production with responsibility towards stakeholders and society, the company attempts to develop employees to grow in their career along and sustainably live in society

and environment. We attempt to meet the needs of stakeholders and extend business opportunity within the policy of social responsibility and sustainable development stating that "SBG focuses on improving an organization by developing its main resource which is employees to drive the organization to meet the expectation of stakeholders and to be able to live in society peacefully and sustainably". In order to accomplish the mission, the company has

### 1. Human Resource Development

We aim at having good and smart employees by improving potentiality of each employee to be professionals for the future industry growth as well as the individual social responsibility (ISR) within the concept of creating self-value, and value for organization and society. Improving from internal management to the society along with creating cultural strength are our mission to increase the management skill to gain more value for organization.



### 2. Business Development

We create business value under the concept of good corporate governance through innovations. To make stakeholders trust in our company, we focus on quality, worthiness and impacts from business operations, including promote supply chain value management process and environment-friendly and safe for our customers. We also promote the philosophy of sufficiency economy in our business management.



# 3. Responsibility towards society and community

We promote a good and happy living with the community. We provide education opportunity to youths, especially in vocational level to have proper knowledge and experience, including careers in community to promote self-reliance and provide careers as professional network which corresponds to the development direction of public and private sectors.



The social responsibility and sustainable development policy has been well communicated in SBG companies. All employees have work and responsibility to perform their work as per the 5-year masterplan for sustainable

development (2013-2017) under the philosophy "SBG Triple Bottom Line creates a balance". All employees in SBG will strictly and continuously comply with such philosophy under the control of steering committee.

# 2.3 Sustainable development master plan

The company has made the 5-year master plan for sustainable development (2013-2017) with the target and indicators according to the strategy "SBG Triple Bottom Line creates a balance", including continuous follow-up and evaluation in order to develop new evaluations. This is to reduce the negative impacts and create business value for stakeholders.



### **Smart People**

Creating value for Ourselves, Organization, and Society



### **Business Trust**

Creating value for Stakeholders



### **Growth Society**

Creating opportunities for strength of society

	organization, and society	Stakerioluers	ioi stiengtii	or society
Plan/Year	2013 - 2014	2015	2016	2017
	Defining Goal	Developir	ng a Team	Creating an Innovation
Smart People	<ul> <li>Review organizational culture and set indicator, communicate to ensure the same understanding and proper practice</li> <li>Set human resource development to cover the philosophy "SBG Triple Bottom Line creates a balance"</li> </ul>	Employee potentiality development as per the framework of organizational culture     Initiate the project through project based and cros s functional method	Promote cross-section knowledge sharing (Knowledge Sharing Cross Function)	Create an innovative learning culture
	• 2014 Sustainability Report Smart people section (page 26 and 23)	• 2015 Sustainability Report Smart people section (page 24-25)	• 2016 Sustainability Report Smart people section (page 27-29)	• 2017 Sustainability Report Smart people section (page 27-42)
	Developing	g a process	Developing a product	Creating a network
Business Trust	Make and disclose     Sustainability Report data according to GRI     Extend the impacts of TPS project to partners	Improve QCC project as per the philosophy "SBG Triple Bottom Line creates a balance"	Develop Green products     Create green culture in the organization	Build relationship with business partners to create value and trust to all who involved in business chain
	• 2014 Sustainability Report Business Trust section (page 36, 41 and 72)	• 2015 Sustainability Report Business Trust section (page 56)	• 2016 Sustainability Report Business Trust section (page 53-56)	• 2017 Sustainability Report Business Trust section (page 43-72)
	Joint development	Creating	a network	Create value
Growth Society	<ul> <li>Initiate bilateral project to improve technicians</li> <li>Initiate the project Good community with professional opportunity</li> </ul>	<ul><li>Initiate community engagement project</li><li>Initiate the local partners development</li></ul>	Build a network with public sector, educational institute and independent organizations	<ul> <li>Create a learning plant for society and community</li> <li>Cooperate with community business development network</li> </ul>
	• 2014 Sustainability Report Growth Society section (page 56, 58)	• 2015 Sustainability Report Growth Society section (page 61)	• 2016 Sustainability Report Growth Society section (page 59-66)	• 2017 Sustainability Report Growth Society section (page 73-82)

# 2.4 Operations with stakeholders

The sustainability operation in SBG involves and connects with stakeholders which takes an important role to drive the company business as per the vision and mission. The company has classified different groups of stakeholders and determined the participation method and important operation to create a balance in terms of economy, society and environment as shown in the table below.

Stakeholders	Expectation	Participation and Communication Method
1. Shareholders, Creditors, Financial Institutes	<ul> <li>Benefit from good and sustainable operation</li> <li>Good corporate governance and risk management</li> <li>Compliance with conditions and agreements</li> <li>Equal and fair treatment</li> <li>Correct, complete and transparent data prompt to make decision</li> </ul>	<ul> <li>Reporting: Annual report, sustainable reports, code of conduct</li> <li>Meeting: General shareholders' meeting (Opportunity day analyst meeting)</li> <li>Activities: Company visit, Roadshow</li> <li>Communication channel: website, IR, Press release</li> </ul>
2. Employees	<ul> <li>Remuneration and welfare</li> <li>Career stability</li> <li>Compliance with conditions and employment agreement</li> <li>Potentiality development and career growth</li> <li>Motivation through remuneration and/or recognition</li> <li>Environment and safety in the workplace.</li> <li>To be treated equally and fairly.</li> </ul>	<ul> <li>Reporting: Annual report, sustainable reports, code of conduct</li> <li>Meeting: Welfare committee meeting, Group discussion</li> <li>Training: as per the career path</li> <li>Activities: Activity for a better thing, sports "fit for fun sport day", sport club, employee birthday activity, Somboon volunteer club, factory police club</li> <li>Communication channel: announcement, e-mail, intranet, SBG Portal Web, Meeting, Voice through cables, Advertisement board, SBG Weekly news, We care, satisfactory survey and attitude of employees towards the organization</li> </ul>
3. Customers	<ul> <li>Products with quality as per the standard</li> <li>Satisfactory cost</li> <li>On-time delivery</li> <li>Engineering capacity</li> <li>Management system</li> <li>Compliance with conditions and agreements</li> </ul>	<ul> <li>Reporting: Annual report, sustainable reports, code of conduct</li> <li>Meeting: annual policy acknowledgement meeting, monthly meeting</li> <li>Trainings: quality system development programs, environment and safety</li> <li>Activities: club, trainings, seminar with customers</li> <li>Communication channel: monthly meeting with customers, club meeting, website, annual satisfaction survey</li> </ul>
4. Partners	<ul> <li>Fair and transparent procurement</li> <li>Compliance with conditions and agreements</li> <li>Full and on-time payment</li> <li>Long-term business relationship</li> <li>Growth and progress are sustained along with the companies in the group.</li> </ul>	<ul> <li>Meeting: annual partners policy meeting</li> <li>Trainings: business operation ethics program, anti-corruption</li> <li>Activities: anti-corruption network extension, knowledge sharing through TPS</li> <li>Communication channel: announcement, e-mail, website, purchasing officer</li> </ul>
5. Community and Society	Health and environmentally friendly production process Help, support and promotions Participation in community and social development Compliance with related conditions and agreements Employment of the people with disabilities	<ul> <li>Reporting: routine meeting conclusion report</li> <li>Meeting: community need discussion to create a community development plan</li> <li>Trainings: complimentary profession program</li> <li>Activities: Preservation of tradition, culture and local religion, environment quality evaluation in communities around the factory</li> <li>Communication channel: community visit in festive season, website, activity promoting officer</li> </ul>
6. Government authorities and related organizations	<ul> <li>Tax and fee payments made according to the due date</li> <li>Compliance with applicable laws, regulations and agreements</li> <li>Participation in activities</li> </ul>	Reporting: report as laws and condition of license  Meeting: Meet to get informed any rules  Training: Conduct training course as  Activity: Participate with any networks and join training &seminar  Communication Channel: Website, Team of laws, BOI officer
7. Press	Accessibility to correct, complete and verifiable information     Participation in business information disclose	Meeting: Opportunity day     Communication channel: website, roadshow, interviews, investor relations officer
8. Competitors	Fair competition     No intellectual property violation	Reporting: code of conduct     Communication channel: website, salespersons

Administrative strategies	Sustainability Report section
<ul> <li>Application of sufficiency economy theory to the business practice</li> <li>Management with good corporate governance principles</li> <li>Cash flow management and financial risk management</li> <li>Database system and reporting improvement</li> </ul>	unit 5. Business Trust 5.1 Corporate governance 5.2 Fair operating practices 5.3 Anti-corruption 5.4 Tax operations 5.5 Risk management
<ul> <li>Comparison of wage and welfare to leading</li> <li>Prioritizing recruitment from internal employees</li> <li>Employee improvement by learning center of SBG</li> <li>Development of many program covering the needs of each career</li> <li>Opinion sharing through representative of welfare committee</li> <li>Environment improvement as per QWL</li> <li>Communication channels to receive news related to corruption and witness protection</li> </ul>	unit 4. Smart People 4.1 Good people development 4.2 Smart people development unit 5. Business Trust 5.2 Fair operating practices 5.6 Labor and human right works 5.7 Safety and preparation for emergency situations
<ul> <li>Design and product development</li> <li>Participation in product development with customers</li> <li>Company technology development</li> <li>Compliance with customer's policy related to quality, environmentand safety</li> </ul>	unit 5. Business Trust 5.8 Relationship building and mutual development with customers 5.9 Responsibility towards consumers 5.7 Safety and preparation for emergency situations 5.11 Environment and energy preservation management 5.12 Innovations in business process for sustainability
<ul> <li>Value chain management improvement</li> <li>Anti-corruption network creation and expansion</li> <li>Promote the participation of partners to develop community andsociety</li> <li>Partner development</li> </ul>	unit 5. Business Trust 5.3 Anti-corruption 5.10 Value Chain management unit 6. Society Growth 6.2 Discussions and local business partner development 6.3 Life quality and community environment development
<ul> <li>Promotion of Green organization through environmentally friendly production and energy preservation</li> <li>Promotion of smart people project and value creation for society</li> <li>Creation of educational and professional opportunity forcommunity long-term self-reliance</li> <li>Promotion of development corresponding to local way of life and wisdom</li> <li>Life quality development for disadvantaged people</li> <li>Operation with good corporate governance principles</li> <li>Participation in the network of public sector and relatedorganizations</li> <li>Development with responsibility towards society, environment and community</li> </ul>	unit 4. Smart People 4.1, 4.2 Good people development and Smart people development  unit 5. Business Trust 5.11 Environment and energy preservation management  unit 6. Society Growth 6.1 Education opportunity for youths 6.2 Discussions and local business partner development 6.3 Life quality and community environment development 6.4 Life quality development for disadvantaged people 6.5 Local tradition pres
<ul> <li>Operation with good corporate governance principles</li> <li>Participation in the network of public sector and relatedorganizations</li> <li>Development with responsibility towards society, environmentand community</li> </ul>	unit 5. Business Trust 5.1 Corporate governance 5.7 Safety and preparation for emergency situations 5.11 Environment and energy preservation management unit 6. Society Growth 6.1 Education opportunity for youths 6.2 Discussions and local business partner development 6.6 Network with other organizati
Accessibility to correct, complete and verifiable information     Participation in business information disclose	unit 5. Business Trust 5.1 Corporate governance. 5.3 Anti-corruption
Fair competition     No intellectual property violation	unit 5. Business Trust 5.1 Corporate governance. 5.3 Anti-corruption



# **About the Report**

- 3.1 Reporting scope
- 3.2 Important sustainable issues



# About the Report

# 3.1 Scope of the report

This Sustainability Report is made to present the operation result of Somboon Advance Technology Public Company Limited in 2017, from 1<sup>st</sup> January to 31st December 2017, which relates to management for sustainability and economic, social and environmental issues. We operate the business as per the master plan of sustainability (SD roadmap) of the company based on the philosophy of business operation "SBG Triple Bottom Line creates a balance" which consists of smart people,business trust and growth society. The company has made and disclosed the report since 2013 (5 consecutive years). Our presentation is based

on Global Reporting Initiative version 4.0 (GRI G4), The contents and important information of the 2017 report focuses on the information on operation based on strategy to achieve the vision, mission of organization with good corporate governance, risk management, and application of business philosophy to the operation comprising employee care, improvement for smart and good moral employee, value-adding for business, and providing opportunity to society and community sustainably. We apply the above philosophy to the operation for the sustainability in term of economics, society and environment.

### Scope of the report

Scope of the report This 2017 Sustainability Report presents operation result covering all field of work in Somboon Advance Technology PCL. including the workplace in Samutprakan province (5 plants) and Rayong province (6 plants); 11 plants in total which can be classified in 3 main business units as follows

Business Unit	Samutprakan province	Rayong province
1. SAT & SFT	Somboon Advance Technology PCL. (SAT 1)	Somboon Advance Technology PCL. (SAT 2) Somboon Forging Tehnology Co., Ltd. (SFT)
2. BSK	Bangkok Spring Industrial (BSK 1) Bangkok Spring Industrial (BSK 2)	Bangkok Spring Industrial (BSK 3)
3. SBM & ICP	Somboon Malleable Iron Industrial Co., Ltd. (SBM1) Somboon Malleable Iron Industrial Co., Ltd. (SBM2)	Somboon Malleable Iron Industrial Co., Ltd. (SBM 3) International Casting Product Co., Ltd. (ICP 1) International Casting Product Co., Ltd. (ICP 2)

Remark: (G4-21)

• The disclose of information on other aspect can be viewed on the website www.swatpcl.co.th, in investor relations section of the 2017 Sustainability Report.

#### Inquiry

If you have any questions or suggestions, please contact our sustainable development section, department of organizational strategy, Somboon Advance Technology PCL., 129 moo 2 Bangna-Trad (km 15) Bangchalong subdistrict, bangplee district, Samutprakan province 10540. E-mail: kasidit.c@somboon.co.th, thepyuda.s@somboon.co.th, natthamon.c@somboon.co.th Tel: 0-2080-8237-8, Fax: 0-2080-8249

# 3.2 Important sustainable issues

We work with expert consultants and collect important information in automotive industry andrelated industries both domestically and internationally to analyze the important trends and direction. This is to review and improve the policies and plans to suit the competitive situationand to ensure that the company follows the

SD Roadmap and business operation philosophy "SBG Triple Bottom Line creates a balance". We also apply the philosophy to the operation of the sustainability in term of economics, society and environment as per Global Reporting Initiative Version 4.0 (GRI G4).









### Principle of selecting important issues in the report

The company focuses on the participation with stakeholders and selects factors that are needed to be known from stakeholders' perspective, and may impact the sustainability of the organization in term of economics, society and environment.

### Internal information

Data is collected from meetings related to sustainability, and organizational strategies, including long-term, medium-term and shortterm risk managements for organizational goals.

### External information:

Data is collected from meetings with stakeholders to acknowledgefactors impacting the decision of stakeholders of each company group. It is made with anopinion survey and evaluations, including data collection both formally and informally such asgroup discussions, seminar, interviews, as the case may be.

### Issue Prioritization

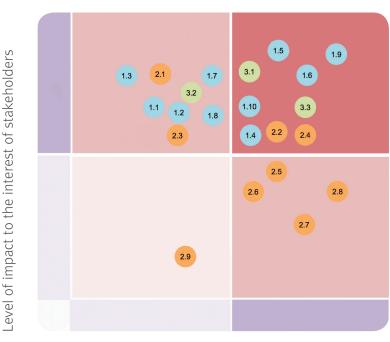
We select the significant issue to organization and stakeholders to analyze and compare withissues and indicators as guided in GRI F4, then prioritize and select them according to the expectation and interest of stakeholders. The information is presented in form

of horizontalmateriality matrix showing the impacts to the organization in term of economy, society andenvironmental, whilst vertical one showing impact to the interest of stakeholders. It can be described in the table below.

### Significant Issues to the organization

1. Economy	2. Society	3. Environmental
<ul> <li>1.1 Corporate governance</li> <li>1.2 Fair business operation</li> <li>1.3 Anti-corruption</li> <li>1.4 Tax process</li> <li>1.5 Risk management</li> <li>1.6 Relationship building and mutual development with customers</li> <li>1.7 Responsibility towards consumers</li> <li>1.8 Value chain management</li> <li>1.9 Innovations in business process</li> <li>1.10 Emergency plan</li> </ul>	<ul> <li>2.1 Development for employees to have good moral</li> <li>2.2 Development for smart employees</li> <li>2.3 Labor and human right works</li> <li>2.4 Safety and occupational health</li> <li>2.5 Educational opportunity for youths</li> <li>2.6 Participation in life quality development and community environment</li> <li>2.7 Development of local partners</li> <li>2.8 Participation in the network of public sector</li> <li>2.9 Participation in local tradition preservation activities</li> <li>2.10 Creating a career for the disabled</li> </ul>	<ul><li>3.1 Compliance with laws related to environment</li><li>3.2 Water management</li><li>3.3 Energy preservation and the reduction of global warming problems</li></ul>
1.9 Innovations in business process	public sector  2.9 Participation in local tradition	

## **Materiality Matrix**



Level of impact to the organization in terms of society, economy and environment



# **Smart People**

Roadmap: Creating an innovative learning culture

4.1 Good people development

4.2 Smart people development



# Smart People: Creating value for Ourselves, Organization and Society

# SMART PEOPLE & an Engaging Culture

## **Our Approach**

SBG aims at improving our employees to be good and smart people as expected. We develop the potentiality of our employees to be a good member of society with the concept "Promote good people for organization and society". This is to encourage and promote the human resource from "inside-out" which means the employees will be the center of development to promote "good and smart people" to extend their ability for the society. We encourage the employees to comply with organizational culture to increase skill in management and use of their potentiality.

18.12
Hours Training
per person
per year

82 Programs
Professional
trainings per
person per year

6.9 Hours
Good activities
for society per
person per year

5.6 Million Baht Budget for employee potentially development

Source: HR performance Report 2017

# Smart People: SD Roadmap

"The company realizes importance of smart and good people development. We applied the King's working principles and philosophy of sufficiency economy to make the employees become smart people prompt to create value for ourselves, organization and society. We believe that the company will sustainably grow by the important driving factor which is employees to accomplish the vision and mission targeted. Therefore, the company focuses on developing the employees at every level to be ones who have good moral and improve their skill and knowledge, including professionalism that corresponds to organizational culture to create value for ourselves, organization and society as per the master plan of smart people."

"Creating Value for Ourselves, Organization and Society"

- Employee Potential Development as per cultural framework of organization
- Initiate the project driven by project-based and cross-functional method
- Promote cross-functional knowledge sharing
- Develop to SBG 4.0
- Develop by Dhama Sawasdee's activity
- 'White place company' by company's police
- Somboon volunteer's group
- Develop by Company's credit union group

**Smart People** 

Smart People United, Excellent quality, Advanced Technology

3

Creating Innovations
2017
Developing Team

2)

2015 - 2016

Determining Goals 2013 - 2014

Source: Master plan for sustainable development for 5 years (2013-2017)

# 4.1 Good people development

As the "Employees" are important factor driving the organization to the goal and sustainability, the company realizes importance of employees' life quality. Also, we encourage the employees to have a sense of a giver, "morality" and "gratefulness", prudent living,

self-immunity, reasonableness according to theory of sufficiency economy of His Majesty the King which is the important base of thought to develop good people to be "smart people".







# 4.1.1 Good people development: creating value for self-esteem

### Develop employee mind with Buddhism

The company has encouraged employees to do good. By committing mercy on every day, monks, by invitation of the monks from the various communities around the factory to rotate around the corpse. And bless the employees It also promotes activities related to the religious maintenance. Both activities are done with external agencies. And the internal activities that the company held regularly. This will result in better staffing. And refine the mind with merit and charity, and also create a good relationship with society and surrounding communities as well.

### • Company's credit union group

The Company has focused on promoting savings. To help ease the burden and create a financial discipline for employees. Including promoting long-term savings to prepare for retirement. Along with promoting knowledge of savings and investment in various forms.

The company has started "Company's credit union group" since 2007. This project is beneficial to employees

and organizations as it gives employees choice to plan and rely on self-sufficiency. To reducing corruption risk and to make employees be more focused on work.

These factors make the Union group be more efficient and continue working until now

- 1) Management systems were believable.
- 2) Equally treated from Staff.
- 3) Reliability reports.
- 4) Equity investment.

So that, Along 2017 Somboon's Union Group has got the Norm keeper rewards.



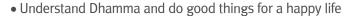


Savings and Credit Cooperatives for employees in Somboon Group (year 2017)

Members	Working Capital	Dividend
1,436	174 Million Baht	4.15%

### To the better things

The Company has featured on the creation and development of corporate culture. Because it is the foundation that drives the organization to achieve its vision. And grow sustainably. It is used as a tool to manage and develop people as both good and good. In 2017, the company focused on corporate culture. Through a variety of communication channels covering all target groups in the company, such as SBG Weekly News, Borrowing Public Relations, etc., to understand the importance of changing employee behaviors in the same direction throughout the organization. And the outstanding and effective way to communicate is the "Better for the Better" project, which is a great way to communicate with the people in the community. Behavior through various activities. By using language and symbols that are easy to understand (17 times, 2,772 employees).



Apart from making merits in our "Dhamma Sawasdee" event, our employees also had a chance to make merits in many important religious activities, for example, the Buddhist Lent Day, the Asalha PujaDay, the Anniversary of Death of our company's founder Mr. Somboon Kitapanich, the Birthday Anniversary of Mrs. Malinee Kitapanish. In 2017 our company also participated in an activity "The Buddhist Ordination The program" which this was a part that we pay our final tribute to His Majesty The Late King. In the Bangna plant, 11 of our employees participated and in the Rayong plant, 11 of our employees participated on 7 and 20 October 2017, at the Bangchalong Nai temple, Samutprakarn province, and at the Punsadet Nai temple, Chonburi province, respectively. We hoped that our activity would help to nurture the religions, to prolong the traditions, and to make us good people for a long time.

#### Somboon's consciousness and meditation

Our company has established a project called "Smart people with consciousness and meditation" twice on 22 May 2017 and 5 June 2017 at the Bangchalong Nai temple, Samutprakarn province, with an aim to help all our employees to understand meditation method, the benefits of meditation, and the correct method to improve consciousness. After this activity, our employees could use the knowledge gained for applying in their working and daily lives based on non-negligent approach, have consciousness, and being self-awareness at all time. This year we had 426 employees participated in this activity.









# 4.1.2 Good people development: Creating value for organization

### Factory police club

SBG companies are members of factory police of Samutprakan province established in 2007. This club is supported by Police Major General. Suweera Songmetta. The objective of this club is that the supervisors in the factor are responsible for the happiness of employees according to White Factory principles; good and safe environment, no criminal acts and drugs. This project creates activities that covers all factories in the area. Currently we have 68 factory policemen.

In recent year, Factory's policemen have been carry on;

- Categories the level of danger area by colors including red orange green. ( Red – Dangerous area, Orange – should be rectify, and White – Non-drug )
- Improved a traffics in company to be more convinience and be aware of traffic rules.
- Join the investigation team to increase safety, to reduce crime and to prevent substance abuse.





### Knowledge management sharing

An effective promotion policy focuses on advancing employees based on their skills and performance, not favoritism. Companies risk putting people in jobs they can't handle when promotions aren't based on workers' abilities. Then, Passing their knowledge to others by trainings or activities. Such as,

- SBG Innovation Day & EV knowledge sharing
   To let the employees learn about future technology
   and possibility impact which held on December 1,
   2017.
- Robot programming training
   To teach about robot programming theory and process of automation in robot which held on July 11-12 and 19, 2017.
- Basic TPS simulation
   To trained about TPS stimulated production for learning how to decrease waste which held on March 27-29, 2017.







### • Marigolds bloom in our heart

To pay the highest respect to His Majesty the late King and correspond to Invitation from Ministry of Interior by planting marigold flower together. On August 31<sup>st</sup> 2017 Somboon Group had activity name "9,000 Marigolds Bloom in our heart" Management team and employee join to plant marigold.









# Sandalwood flower: from our hearts, for His Majesty The Late King Rama IX.

Our company, with the help from external consultants, taught our employee and people from the Bangclalong community to make Sandalwood lowers, or the Daffodil, which were then donated to the general public in order to pay our final tribute to His Majesty The Late King. The major raw material was the corn peel. This kind of raw material could be nicely made as Sandalwood flowers, or the Daffodil. More importantly, the production of these flowers was also in line with the initiative of His Majesty The Late King's on Sufficiency Economy philosophy where the remaining from agricultural products were used for other benefits. Within our company, our employees produced a total of 10,000 Sandalwood flowers as part of a project that pay tribute to His Majesty The Late King. We submitted these flowers to the Banplee District Office, Samutprakarn province, so that the flowers could be donated to the general public for paying the ceremony in the final tribute to His Majesty The Late King, at the Bangplee Yai Nai Temple, Samutprakarn province, on 26 October, 2017 (Attended 2,772 peoples for 5,450 hours).













### 4.1.3 Good people development:

Create Value for ourselves Organization and society The company has a policy to encourage employees to make good deeds to the society and provide an opportunity for employees to use their potentiality and skill they have to create value for the interest of community and society as same as the King's work. Besides, this company promotes a development of human resources by making them as the knowledge center along with the creation of pride and commitment to the organization, then extend the sense of responsibility towards society to the organization. This is the foundation of sustainable development. In 2017, SBG encourages the employees to make good deeds to society by participating in community development activities. The number of hours worked was 19,541 hours and good deeds worked hour was 6.98 hours per person

#### Somboon volunteering group

Somboon Volunteering Group is the group of volunteering employees aiming at doing good deeds for public interests. This group has organized activities for community service for 17 years. Currently there are more than 200 members. In 2017, this volunteering group has organized following activities.

In year 2017, Somboons' volunteer group had done corporate social response activities including:

- 1) Constructed 47 meter walkway for disable employees. At the date of 2 June 2017, 21 of employees has join this champagne.
- 2) Volunteering activities for 3 days at Baan Nong Tor Ta Kean School Saraburi province. The purpose is to fix equipment, improve school environment and do activities with student. There are 78 participants in this activities.

### Creating happiness from brother to brother

Every year, the employees from our company participated in the National Children Day in order to create happiness with smiles and to incorporate some knowledge in them. Hopefully these children would grow up as people who have both knowledge and moral.

This year, our company participated in the National Children Day at the Nong Ngoo Hao Sartprasert school, Samutprakarn province, on 12 January 2018, and at the National Council of Social Welfare of Thailand on 13 January 2018. During these activities, we donated water, sweets, dolls, educational materials, and we also organized games and the money saving and safety learning base for the children and the people who joined the event.







### • Good people development for the society

For 4 years that our company's employee has participated in the activity at the Boonchu Center for Special Children in Chonburi province. This center is a home of over 200 poor children and children with disability. On 16 September, 2017, around 327 employees from our company volunteered in an event where they help these children by repairing their facilities and the building, donated some cloths, foods, provided them with meals, and made a donation of 80,000 Bahts to this center for use in the future.







#### • Return happiness to the society

The company always supports our employees to put their strength to use for the benefits for the society. We were aware that people could apply their skills to help each other. Thus we initiated an activity called "Jointly make" in which we selected employees who had skill and knowledge in electrical technician, civil technician, cement technician, and welding technician, to help to improve the houses of people with disabilities in Rayong province on 21 July, 2017. Moreover, these technicians also helped to repair houses at the Bangchalong community and the



Bangplee community on 22 September, 2017. They helped to repair and improve the general areas the Nong Ngoo Hao Sartprasert school, Samutprakarn province, on 27 November 2017. Finally our team of employees went on to help improving the conditions of Ban Nong Bon School, Pluak Daeng district, Rayong province on 25 November 2017, where 157 employees participated.



#### • Kindness bottle from brother to brother

For 8 year that our company has set up the activity "Kindness Bottle from Brother to Brother'. This activity would help to instill conscious minds in our people and be ready as giver and sharer of happiness. We invited all of our employees to donated useful things and money and we gave these to some foundations, institutions, hospitals, temples, and school when needed. This year we initiated the "Kindness Bottle from Brother to Brother' activity twice: the first time we donated 35,906 Bahts to the Pra Dabos Project, Samutprakarn province and the second time we donated 39,282.50 Bahts to the Siriraj Foundation, as a part to build facility for this hospital.



# • Encourage employees to make good deeds for society: blood and organ donation

The company encourages employees to donate blood to the Red Cross four times a year. Because the Thai Red Cross as a center Donate and serve blood. Need large amounts of blood because of the current need for more blood. Resulting from Disasters and accidents This activity demonstrates employee involvement in social responsibility. Clearly, by promoting the blood donation of the company, the purpose is as follows.

- 1. To encourage employees in the company and the general public to donate blood for the benefit of patients.
- 2. To promote activities to do good. To increase public awareness for the organization.
- 3. To promote the development of employees of the company. Both morally and ethically

This activity has been organized for 18 years consecutively. In 2017, there are 204 people (executives, employees and partners). 61,200cc of blood were donated. The executives and employees who meet the donation criteria received the souvenir pin from Thai Red Cross society. Besides, the company promotes the employees to donate organs to Thai Red Cross.





# 4.2 Smart people development

#### 4.2.1 Employee potentiality development as per the framework of organizational culture

The company recognizes the importance of developing the potentiality of employees at all levels. We focus on both theoretical and practical knowledge to make them a professional according to their career path. The company promotes the organizational culture to be implemented thoroughly in the organization. We aim at making smart people working in the same direction for sustainable development of company comprising quality excellence, innovative creativity through modern technology. Therefore, Somboon

Learning Academy (SLA) is an important mechanism strategically driving the human resource development in line with company operation strategy. With knowledge management system and comprehensive internal trainings composed of core courses, specialty courses, including opportunity given to employees to propose courses from external institutes as they may be interested in. In 2017, Somboon Learning Academy (SLA) has organized 10 section 82 courses as follows



#### 4.2.2 Statistics on the potentiality development and promotion of the advancement of employees

In 2017, the company has invested in the employees' potentiality development for them to be "smart people" with the budget of 5.6 million baht. We organized over 82 courses with 100% attendance of employees. The average training time is 18.12 hours per person per year.

Detail	2017	2016	2015
Investment (million baht)	5.6	7.7	7.5
Courses	82	78	80
Attending Employees	100%	100%	100%
Average Training hours/person	18.12	17.42	17.28
Promoted employees (person)	67	79	74

#### 4.2.3 Workforce Equality Development

The company recognizes the principle of equality in the development of personnel. The employees of all genders and levels have equal opportunity to have a training for potentiality development.

	Average hours of training per year						
Employee Level		2017		2016		2015	
	Male	Female	Male	Female	Male	Female	
Supervisory and operational levels (M 85% F 15%)	15.41	2.71	14.98	2.44	14.59	2.68	
Department managers (M78% F22%)	14.14	3.98	17.28	3.13	14.61	2.66	
Assistant to Managers (M90% F10%)	16.31	1.81	16.54	0.88	16.77	0.39	
Executives (M91% F9%)	16.49	1.63	14.11	3.31	14.57	2.08	
Total (Male and Female)	18	3.12	17	7.42	17	7.28	

Remark (1) In 2017: 2,772 employees in total; 2,356 male employees, 416 female employees

#### 4.2.4 Smart people development project for sustainable growth

With employee development courses focusing on fundamental understanding, practices for skill and specialty development, the employees are expected to apply their knowledge to solve problems effectively. It includes the standardized knowledge management (standardization) which can be taught systematically and the knowledge sharing with public and private

organizations in order to strengthen the employee development network. In 2016, the company launched smart people development projects which create value to organization in accordance with business operation strategies for continuous and sustainable growth. The projects are as follows.

#### Kaizen theory: Leading to continuing work process

Improvement Project	Cost reduction				
	Baht/Year	Projects			
Suggestion & Kaizen	2,752,364.68	170			
QCC project	17,432,512.04	202			
TPS project	6,978,671	10			

Projects	Purpose	Value for SBG
Action Learning Project (Executive Level)	<ul> <li>Develop executives and create a knowledge sharing culture in each field of work to create and develop talent and to have successors of important position for business operation</li> <li>Use potentiality and experience to analyze and find a solution systematically</li> </ul>	The company has human resources sufficiently for a continuous growth
\$ Key Man (Operation Level)	• Encourage the employees to innovate new technology in forging, machine and heat treatment• Create a process know-how from process mapping, competency gap and development of training program in each process	The company has human resource sufficiently, prompt to expand the business in foreign countries
Re-Train (Operation Level)	• Improve operational employees by reviewing knowledge and principles of total productive maintenance (TPM)	Improve the efficiency in production line, reduce loss, and increase productivity
Pre-Operation (New employees in operational level)	<ul> <li>Improve new employees in operational level before performing the job in production line</li> <li>Improve and train new employee to be a man power bank for work rotation and substitute the employees appointed to work in other plant or being promote or resigning from the company by 100%</li> </ul>	line is operated

# 4.2.5 Smart people development by building corporate culture for sustainability. under the project "Go to something better"

The Company has featured on the creation and development of corporate culture. Because it is the foundation that drives the organization to achieve its vision. And grow sustainably. It is used as a tool to manage and develop people as both good and good. In 2017, the company focused on corporate culture. Through a variety of communication channels covering all target groups in the company, such as SBG Weekly News, Borrowing Public Relations, etc., to understand the importance of changing employee behaviors in the same direction throughout the organization. And the outstanding and effective way to communicate is the "Better for the Better" project,

which is a great way to communicate with the people in the community. Behavior through various activities. By using language and symbols that are easy to understand.







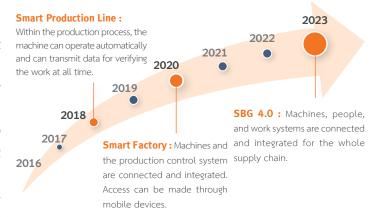




#### 4.2.6 Nurture the smart people by establishing innovative learning culture.

- SBG Automation to SBG 4.0 exhibition.
  - Our company created awareness for our employee on the automation system within an industrial environment by introducing them to the concept of Industry 4.0 in order to increase their potential and to be ready for emerging technologies. In 2017 our company organized an event called "SBG Automation Exhibition and Roadmap to SBG 4.0" on 4-5 March, 2017 at our Somboon Learning Academy, comprising the following activities:
- The Seminar "Somboon Business & Industrial 4.0" was an event that promoted perception on Industry 4.0, the government's policy direction, and the implications of Industry 4.0 to Somboon group's businesses. This activity was jointly held by our company with the Thai-German Institute and the Institute of Field Robotics (FIBO) from the King Mongkut University of Thechnology, Thonburi.
- Robotic and Automation display booth showing methods of using various technologies on automation systems. Our company invited 11 supliers, which provides Robot, Sensor, Karakuri Equipment, Gripper Design, for example, YASKAWA Electric (Thailand), Sumipol Corporation (Robot Nachi), Camou (Thailand), Brainworks (for Gripper brand SCHUNK), into our activity and they displayed and demonstrated these systems.
- Automation Contest was an event in which employee organized into groups that competed on programming a robot arm and tried to control the arm to move as the prescribed positions. The groups competed on the accuracies obtained and the time spent. There were 3 types of competition: shooting a basketball into target by focusing on programming, hitting a golf ball into a hole by precise control of robot arm, and moving of an object to the pre-determined positions where the focus was also on precisely controlling the robot arm. Moreover, our company also constantly provided training related to robot operations for our employee in the production department so that they could gain appropriate knowledge on using and working with robots and automations.

#### **SBG 4.0 Direction**









#### SBG Innovation Day

To share about Electric Vehicles Topics which is increased in skills and knowledge for future.

#### Seminar

- Developmental of Electric Vehicles to bring company to "Green and Smart Factory"
- 2. Possibility of change and technology of SBG's loosing weight
- 3. Future plan to industrail supply chain
- A speech about "Leading Thais to World's Electric Vehicle Association" by Professors and Experts

#### • Feild trip

Learning EV technology at Thailand Automative Institude through the feild trip and Adapt for SBG works











### Visited EV Technology and Innovation Learning Center

Our company created awareness for our employee on the Electric vehicle (EV) . In 14 December 2017 our company visited to EV Technology and Innovation Learning Center in the following :

- 1. EV Technology showroom
- 2. EV Power station (Nissan Leaf and BMW i3)
- 3. Testing center

Summary of activities: completed 100%





# **Business Trust**

- 5.1 Corporate governance
- 5.2 Fair operating practices
- 5.3 Anti-corruption
- 5.4 Tax action
- 5.5 Risk management
- 5.6 Labor and human right works
- 5.7 Safety and preparation for emergency situations
- 5.8 Relationship building and mutual development with customers
- 5.9 Responsibility towards consumers
- 5.10 Value chain management
- 5.11 Environmental management and energy conservation
- 5.12 Innovation in business processes for sustainability
- 5.13 Mutual value creation in agricultural machine business



# 66 Our approach

# Business Trust & Share Value to Stakeholders are Crucial of our Future

"

SBG focuses on creating business values based on good corporate governance and philosophy of sufficiency economy and adding business value with innovations and stakeholder's trust, including developing production process, providing environment-friendly products which are safe for consumers. The company promotes an efficient supply chain value management and sufficiency principles to save costs and reduce impacts to society and environment



# Create values and meet the expectation of stakeholders

99

The company focuses on creating value of their business based on self-sufficiency and social responsibility, including good governance principle. We aim at having a transparent and verifiable operation whilst managing the risk to maintain benefit for stakeholders and creating a balance between business, society and environment. The life quality development, career growth and efficient value chain development are important factors to increase the competitiveness. Through innovations and business alliance, we expect to achieve the goals as mentioned in master plan of business trust.

# **Business Trust Road Map**

- Improve QCC project as per the philosophy "SBG Triple Bottom Line creates a balance"
- Develop Green products
- Create green culture in the organization

**Develop Products** 

2016

**Creating Partners** 

2017

**Develop Process** 

2013-2015

- Make and disclose Sustainability Report data according to GRI
- Extend the impacts of TPS project to partners

 Build relationship with business partners to create value and trust to all who involved in business chain

#### 5.1 Corporate governance

The company focuses on creating a sustainable growth based on self-sufficiency and social responsibility, including good governance principle. We aim at having a transparent and verifiable operation whilst managing the risk to maintain benefit for stakeholders and creating a balance between business, society and environment. In addition, we realize the importance of smart and good people development, their skill development according to the aptitude and life quality development for the purpose of becoming

a sustainable organization. With our effort, we have been awarded a SET Award of Honor: The best of Good Governance Company for 6 years consecutively (from 2009-2014). As we attempt to develop the sustainability factors continuously, SET Sustainability Award 2015 -2017 are given to our company by SET. It was the first time that this award is a combination of top corporate governance report awards and Best Corporate Social Responsibility Awards).



The Board of Directors has set corporate governance policy in writing to be as a guidance for directors, executives and employees to operate and develop the organization sustainably. We review the policy every year and disclosed the information on company

website (Developments for Sustainability Section). In 2017, the company implemented an operation excellence policy in accordance with ASEAN CG Scorecard. We improved the corporate governance policy and important operations as follows.

Important Iss	Important Issues from the implementation of corporate governance policy of the year 2017						
Section 1 Right of Shareholders	Section 2 Equal Treatment to all shareholders	Section 3 Consideration of the shareholders' role	Section 4 Information disclose and Transparency	Section 5 Responsibility of Board of Directors			
- Allow shareholders	- Allow shareholders	- Create Sustainability	- Present	- The Company had			
to submit ques¬-	to nominate per-	Report as per Global	information to	a policy for Non-			
tions related to the	sons to be appoint-	Reporting Initiative	investors (Road	Executive Directors			
agenda of the An-	ed as Director from	(GRI) separately from	Show) 4 (Malaysia	(NED) to organize			
nual General Meet-	October 1, 2016 to	annual report from	& Singapore) time	their own meeting			
ing of Shareholders	December 31, 2016.	2014. In 2017, the	domestically.	in order to discuss			
prior to the meeting		company receive SD		on outstanding			
through the news	- Determine policies	Report Recognition	- Organize analyst	management			
report of SET	to prevent the use	Awards 2017 from CSR	meeting 4 times	problems at least			
	of internal infor-	CLub		once a year without			
- Determine that	mation made by		- Organize activity	the attendance			
the directors and	directors, executives	- Organize meetings	"My Company"	of Operation			
Management must	or em-ployees for	with local authorities	with Investors	Department.			
give details on	their own benefit	on topic Elder	Association of				
stock trading to	during their office,	School	Thailand for	- Organize the			
Secretary of the	or committing an		shareholders to	trainings to review			
Board of Directors	act likely to be a		visit our company	knowledge			
prior to trading day	competition with		and discuss	and ensure the			
at least one day,	the company or its		with company	understanding of			
and the Secretary	related businesses.		executives once a	stakeholder report			
of the Board of Di-	This includes using		year.	preparation to			
rec¬tors will inform	internal information			prevent problems			
of such trading in	for their advan-		- Publish earning	related to conflict			
the meeting of the	tage, or give such		news (Earning	of interests for			
board of director	informa¬tion on		release) 4 times a	directors, executive			
every quarter.	stock trading to a		year	and related			
	third party. (code of			employees.			
	conduct, page 12,						
	article 3.2.2)						

#### Corporate governance structure



(I) The Audit Committee and the Corporate Committee consist of independent directors, of which 1 in 3 has knowledge and experience in accounting and finance and the term of the office is 3 years. The name list and roles of Board of Directors can be viewed on 2017 Annual Report "http://www.satocl.co.th"

#### • Role as a leader in corporate governance and sustainable business operation.

The Board of Directors is responsible for the supervision of the business policy by reviewing and approving the direction or goals, vision, mission of the company. The

executives will take this policy to consider a strategy and plan to accomplish goals and create values for stakeholders, follow up and report according to frequency stipulated.

Executive level	Role/ Important Issues	Sequence
Board of Director	Set policy and drive business based on good governance and philosophy of sufficiency economy Risk management policy	- Quarterly
(President, MD, EVP, VP)	Define strategies to enhance the value for the stakeholders, Including risk management strategies Follow up the efficiency and effectiveness of the strategies (KPI)	<ul><li>Weekly, Monthly</li><li>Quarterly</li><li>Quarterly</li></ul>
GM, AGM, Mgr	Implement the strategies, follow up the progress and report the result	- Monthly - Weekly, Monthly - Yearly

#### • Follow up and report of operation... for Sustainability

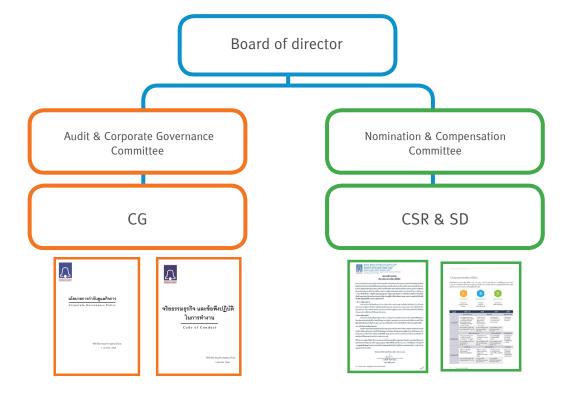
Follow-up and report of efficiency and effectiveness of the implementation of plans and strategies for the purpose of achieving goals as mentioned in vision and mission. The responsibility of employees in each level is as follows.

Executive level	Role/ Important Issues	Sequence
Board of Director	Set policy and drive business based on good governance and philosophy of sufficiency economy Risk management policy	- Quarterly
(President, MD, EVP, VP)	Define strategies to enhance the value for the stakeholders, Including risk management strategies Follow up the efficiency and effectiveness of the strategies (KPI)	<ul><li>Weekly, Monthly</li><li>Quarterly</li><li>Quarterly</li></ul>
GM, AGM, Mgr	Implement the strategies, follow up the progress and report the result	- Monthly - Weekly, Monthly - Yearly

#### Supervision of good governance and social responsibility and sustainable development

The Board of Directors appointed the audit and Good Governance Committees to be responsible for supervision and good governance and business ethics (CG) in order to review CG Policy and Code of conduct and follow up the performance of CG team once a

year. The Nomination and Remuneration Committee is responsible for the supervision of social responsibility and sustainable development (CSR & SD). It forms CSR & SD team to review CSR & SD policy and SD roadmap and follow up the process of CSR & SD 4th a year.



#### • Evaluation Result of Corporate Governance of Thai registered companies

In 2017, according to the evaluation of National CG committee, after surveying 620 Thai companies in terms of CGR, SAT is 1 in 110 companies receiving 5-star score

"Excellent CG Scoring". We receive this score for 10 years consecutively in the industrial products and companies in SET 100.





#### Corporate Governance Report of Thai Listed Companies

In 2017, the company was listed on the ESG 100 list, or ESG's second-best-performing ESG (Environmental, Social and Governance: ESG). Of Thai Patana Institute He is the innovator of sustainability information for businesses. The rating outlines 100 listed companies with outstanding performance in environmental, social and governance

issues, with 656 listed companies listed. The ESG 100 criteria will consist of six issues, including the Corporate Social Responsibility Report, in the Annual Report. Investment Information on the TISCO ESG Social Security Fund Sustainability Report Corporate Governance Report of Thai Listed Companies Sustainability Report of the Company And data from stakeholder analysis and media.

#### Knowledge Training of Corporate Governance for Employees

The Company has organized training workshops. To all new employees. Through its "Ethics and Sustainability" curriculum on business ethics and work regulations to prevent corrupt corruption This is to encourage employees to be aware of the importance of creating ethical quality. The principle of the work. To lead the organization and its self to sustainable success.

#### 5.2 Fair operating practices

The company supports and encourages the practice of good governance and ethics in the business of directors, executives and employees with responsibility to stakeholders both inside and outside the organization in accordance with code of conduct. It includes the progress followup under the control of The Audit and the Governance Committees. In 2016, the implementation of important work related to business ethics as follows.

## Making of report to stakeholders and related persons

The Board of Directors has established a regulation for the Directors of the company and its subsidiaries to disclose the information of benefit and make a report to stakeholders as per the section 89/14 of the Securities Exchange Act, B.E. 2551, and required a review of the report within January of each year and/or upon the information change. The report will be submitted to Company Secretary within 7 working days. Besides, the company has extended the regulations to the employees in managerial

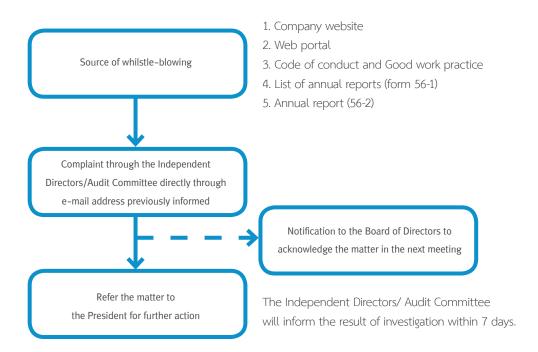
level or above working in the company and its subsidiaries. In 2016, there are 128 reports to stakeholders and 1 case the affects the benefit of company. All have been recorded and concluded for the president to approve the good corporate governance and inform the approval result to the meeting of board of directors

#### Whistle-blowing process

The company has provided communication channels for suggestions and complaints; website, e-mail, and mail in order that the employees and stakeholders can access the communication channels to give suggestions and clues which will be recorded in company secretary department for investigation or management process improvement. We also have protection measure for those who give clues and information.

Besides, the company used case studies to create training course and content in internal communication to raise awareness of work ethics continuously.

#### Whistle-blowing process



#### 5.3 Anti-corruption

Anti-Corruption Policy
Board of Directors Strive to prevent corrupt corruption.
To lead a truly transparent organization. The Company
has set up a plan to promote and instill corporate
ethics in the long term and continuously for 8 years
(2010 - 2017) through the "Ethics ... with the sustainability
of the organization" program. Have good knowledge,
discipline, knowledge, morals. It leads to a new
corporate culture. Under the plan to promote and
instill corporate ethics.

The company was one of the first 27 organizations to announce their intentions against corruption and one of the first nine organizations to be certified. The Joint Private Sector Collective Action Against Corruption Council (CAC) on 29 July 2013

In 2016, the company received the renewal certificate. (Recertification) Anti-corruption Corruption Program From the Collective Anti-Corruption (CAC) on 16 August 2016





Expanding anti-corruption corps in the business chain. The company has set up a plan to expand its anti-corruption corps. To a trading partner By choosing a partner with turnover of 50 million baht per year. Partner to announce the intent. With companies in the group complete With a target of 636 comp In the year 2017, the company visited the partners who participated in the declaration of intent. And join the anti-corruption corruptions with SBG to exchange ideas. Suggestions and Progress on the Participation in the Corruption Prevention Measures Program with SBGanies by 2016.



#### 5.4 Tax action

The company has cooperated with government and revenue department in terms of tax. We aim to operate the business with integrity and the tax operation is made correctly, transparently and on time. In 2017,

the total company revenue is 8,802 million baht and we have paid 83.1 million baht as the tax to the government. (1)

Remark: (1) data excerpted from financial statement of Somboon Advance Technology Public Company Limited and its subsidiaries in Thailand

#### 5.5 Risk management

#### Risk management structure



#### Functional Risk Management Working Team

- Indicate and evaluate the risk in department, set work plans and assign persons in charge
- Apply policy from risk management committee in managerial level to practice

- Follow up and report the result of risk management in operational level to the risk management committee in managerial level
- Hold a meeting to review the performance to ensure risk management measures correspond to the circumstance. The frequency of the meeting is 2 months.

#### **Enterprise Risk Management Committee**

- Set strategies to operate corporate risk
- Organize risk management process to be systematically implemented in organization
- Nominate and supervise risk management committee (department level)
- Encourage the employees and support resources necessary for enterprise risk management
- Hold a meeting to review the performance to ensure risk management measures correspond to the circumstance. The frequency of the meeting is 2 months.

### Risk factors

The company attempts to create risk management policy to consider the risk in all processes, prioritized by its importance and urgency. The company will study on the feasibility, the outcome and the risk that may occur. Therefore, the risk management is applied in every activity in the process systematically and effectively to reduce the negative impacts arisen from the operation that may obstruct the mission achievement. We use appropriate strategies to control, transfer, avoid and accept the risk. The important risk categories can be described as follows.

#### 1. Strategic risks

Nowadays, The world is aware of energy and environmental crisis and the European Automobile Industry has begun to stop using fossil fuels and turn to clean energy instead. This is the reason for using the electric vehicles and it is a force to the Thai government to announce the policy about investment plan on the electric vehicle assembly and the related parts industry. There is also technology changes trends for the other auto parts manufacturers such as moving towards lightweight products, shapes, sizes, new materials, etc. These changes in technology are risks that could affect our competitiveness and achievement of the goals. So Somboon Group has a policy to promote and support the research development on lightweight materials include kick off the learning of technology related to electric vehicles through practical working. This project is to prepare and ready to start the new technologies which may affect the production of products and services and will be focused on ecofriendly innovations, safety and energy saving.

In addition, the company also emphasis on human resources development to respond to the automation system which be used in the production process such as automation and semi-automatic machinery. We have conducted the training course in factory, seminars, field

trips and trial in the working area. These methods are to support the SBG 4.0 policy, cost reduction project, efficiency improving project including any wastes and accident reduction. In order to reduce the risk of competition in price of products and services, quality and comply with customer satisfaction.

#### 2. Operation risks

The Company is committed to quality assurance throughout all processes to get excellence products and services which will respond to maximum customer satisfaction. These risks are monitored such as the damage of products, the inadequate capacity in the future, external suppliers who may not be able to supply raw material to produce and deliver products to customers on plan. So the company conduct risk management plan such as contingency plan, quality improvement plan by front line control, the analysis of customer requirements and preparing a backup plan for the production capacity of the enough, the plan of machine preventive maintenance and ensure the spare parts are prompt. In addition, we have already certified the new version of quality management system or IATF16949:2016 and conducted the internal quality audit and implemented zero claim campaign. There are many of activities about encourage and motivation all employees to have a sense of quality including appointment a Quality Management Representative to control and supervise the quality system to ensure that all processes, activities, and procedures are strictly enforced.

#### 3. Financial risks

In 2017, The company has expanded its business growth both domestically and overseas. The company's main raw materials are imported from abroad resulting in the company to face financial risk associated with the volatility of exchange rates. The company has taken into account the higher cost of raw materials and the impact

of price competition by adjusting prices according to changes in raw material prices and exchange rates within a particular period. In order to manage the risks arising from the importation of machinery and equipment from abroad, hedging policy is in place in order to reduce the impact of imported goods. In addition, the company has continuously cost control measure for SG & A by follow up and monitor which that control its costs in planned budget.

#### 4. Compliance risks

The company attaches importance about good business policy and quality assurance of products and services throughout all the processes. The company has monitored these risks such customer complaints from quality of products and the damage of products during transport etc. and provides a team of legal experts to study the limits of laws, monitor and analyze the impact that may hinder the expansion of the organization both domestically and internationally including provide product liability insurance.

For occupational health and safety issue, The company has policies, regulations and safety rule for all employees and visitors to know clearly. There are indicators, targets include appoint safety committees and safety officers to supervise and monitor the performance. The company is committed "good company on occupational health and safety award" to achieve zero accident by 3E strategy(engineering, education and enforcement). There had done these safety activities such as near miss accident report, view point, completely check completely find out, safety shop floor management, promotion safety culture, machine safety, safety week, 5S&suggestion and kaizen etc. In addition, The company operates and certify in accordance with the ISO14001:2015 or environmental management standard, with internal and external auditors annually audited and management review by executive. There are a committee and environmental staff at the factory to act. Supervise and monitor the performance of environmental quality monitoring. Both within the factory and the community. Environmental framework reduce energy consumption and waste including support environmentally-friendly and energy-saving technologies are used inside the factory.

#### 5.6 Labor and human right works

SBG is committed to respecting fundamental human rights by complying with all applicable legal requirements, cultures, customs and values in dealing with all of our stakeholders and avoiding any complicity in human rights abuses.

#### Labor Practice

We believes that human resources is an important factor that drives the organization towards success. We focuses on the development of systematic human resources management, treating employees equally, and encouraging employees to develop their professional knowledge and skills through our sophisticated competency management and performance management systems, as well as promoting their work-life balance. In addition, SBG's employee engagement approach focuses on a two-way communication in order to incorporate employees' feedback to continually improve our work process, work environment, and employees' well-being.

We strictly complies with labor laws in every area we operate. The Welfare Committee, which comprises employees from various work locations was established to discuss compensation and benefits and labor rights issues on a monthly basis.

#### Freedom of expression for the development of life quality at work

The company will provide a communication channel for employees to express their opinions and nominate the welfare committee of each plant to listen to and gather all suggestions to propose them to executives and related sector for life quality development in terms of labor and human right issues. The communication was made through group discussion, opinion survey and needs of employees. The questionnaire "We care", company website, e-mails of Board of Directors, etc. are used in this project.

In 2017, the company cooperates with and help government sector by giving correct and complete information on this issue. There is no complaint or error on the subject of labor treatment and human rights in working process of the company.

#### Encourage employees to show their highest ability and develop the skill according to their aptitude

The company encourages employees to show their highest ability and develop the skill according to their aptitude through activity clubs such as Somboon volunteer group club, factory police, golf club, badminton club, football club, music club, decoupage club, etc.













Relationship strengthening for our beloved children
 The activities of their children to explore new
 knowledge during the summer break of each year. In
 2017, 41 children visited Chaloem Phra Kiat Museum
 And Rangsit Child Welfare Foundation. To cultivate

and raise awareness. In the matter of kindness. And generosity to children as well.

#### • Scholarship for father's children

In 2017, the company provides 141 scholarship for employees and their children, 900,000 baht in total. This is the 20th year that the company operates a scholarship program project.



#### Building corporate culture for sustainability under the project "Go for something better"

The Company has featured on the creation and development of corporate culture. Because it is the foundation that drives the organization to achieve its vision. And grow sustainably. It is used as a tool to manage and develop people as both good and good.

In 2017, the company focused on corporate culture. Through a variety of communication channels covering all target groups in the company, such as SBG Weekly News, Borrowing Public Relations, etc., to understand the importance of changing employee behaviors in the same direction throughout the organization. And the outstanding and effective way to communicate is the "Better for the Better" project, which is a great way to communicate with the people in the community. Behavior through various activities. By using language and symbols that are easy to understand.

#### Welfare for quality of life and happiness at work

The company believes that "the success of organization begins with the happiness of employees". Therefore, the company focuses on the development and improvement of the workplace to be a place of happiness and second home of the employees. In 2017, the company

launched the project as per quality of work life (QWL) activities to take care employees and improve working environment continuously. Plus, we provide the equipment to employees to run the activities, renovate canteen, and improve lighting system, relaxation area, sport field and annual sport day. The total budget for this project is 18 million baht.

Financial support and Facilitation (1)	Money Savings	Health	Employee's Family Care
<ul> <li>- Employee Uniform</li> <li>- Transportation Bus</li> <li>- Allowance for lunch, accommodation, mobile phone, transportation service</li> <li>- Scholarships for employees and children of employees (Scholarship "For Father's Children)</li> </ul>	<ul> <li>Social security</li> <li>Reserve fund</li> <li>Cooperative for money savings and dividend</li> </ul>	<ul> <li>Annual medical check-up</li> <li>Health &amp; Accident insurance</li> <li>Sport club FIT for Fun</li> <li>Annual sport day</li> </ul>	<ul> <li>Scholarships for employees' children</li> <li>Help for funeral ceremony of employee's father or mother</li> <li>Fieldtrips for employee's children in the project "relationship strengthening for our beloved children"</li> </ul>
Moral support		ture, Tradition on f important festivals	Social service
<ul> <li>Employee birthday activities</li> <li>Labor day gifts</li> <li>Home visit</li> <li>Bring the staff and family to the grave.</li> <li>Organizing activities for employees.</li> </ul>	<ul> <li>Give away the staff on the Chinese New Year.</li> <li>No alcohol during Buddhist lent period</li> <li>Monk's Robe Donation at the end of Buddhist lent and candle offerings</li> <li>Receiving lotus traditional festival, Porluang shrine veneration</li> <li>make merit and worship</li> <li>Charity merit offering on the day of the reign of King Rama 9</li> </ul>		<ul> <li>Somboon volunteer group</li> <li>Factory police</li> <li>Somboon decoupage group</li> <li>social and community service projects</li> </ul>



#### • Creating employee engagement

The Company has evaluated customer satisfaction and employee attitudes. Under the project, "We care", which assesses satisfaction with the environmental well-being of employees. This affects the engagement and learning of employees. It consists of work security returns and welfare Support and promote. Environment and work atmosphere and communication within the organization. In addition, the employee resignation report for the year 2017 showed that employees turnover rates was 10.6%.

#### Workplace excellence awards 2017: Labor relation and welfare





Awarded companies	Number of years
Somboon Advance Technology PCL. : SAT1	12 years consecutively
Bangkok Spring Industrial Co., Ltd.: BSK1-2	12 years consecutively
Somboon Malleable Iron Industrial Co., Ltd.: SBM1-2	12 years consecutively
Somboon Malleable Iron Industrial Co., Ltd.: SBM3	7 years consecutively
Internatioal casting products Co., Ltd.: ICP1-2	2 years consecutively

#### • Employee Retention and career growth

The company realizes importance of employee retention and employee potentiality development. We work on this issue in accordance of organizational growth guidelines as follows.

#### Recruitment Retention

- The company has a policy to recruit internal employee to substitute the vacant foreman and chief position.
- The career path development plan and individual development plan subject to career path.
- The job rotation and assignment of challenging job to employees so as to improve their skills, knowledge and experience for them to be ready for future career growth
- The improvement of potentiality of Key Men to be future specialists in foreman and chief levels.
- The performance evaluation which is fair and accurate and follows the same direction.
- The welfare suitable to each employee level which leads to employee engagement

Succession plan for important position to ensure the continuous

operation

Retirement

- Employees of 50 years of age or above transfer their knowledge to the employees in the same department
- Smart people network participation after retirement

## 5.7 Safety and preparation for emergency situations

The companies in SBG focuses on safe work with the design process for safety, area and machine inspection before working, trainings and safety culture campaign to raise awareness of safety to employees in all levels.

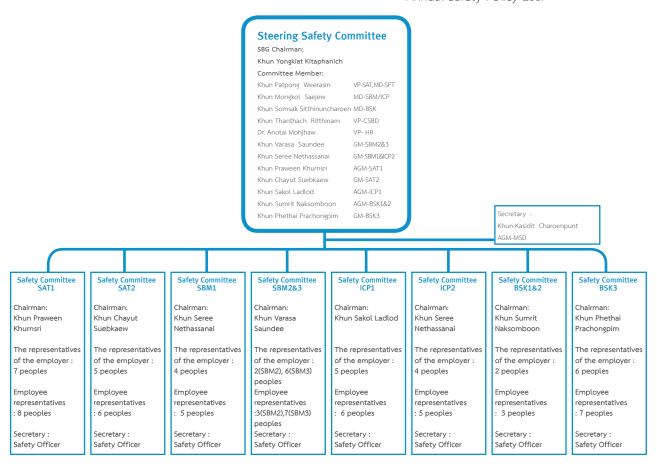
We aim at meeting satisfaction of customers in terms of safety. We apply the policy to the practice thoroughly in organization and continuously develop the policy.

#### Objective

- 1. Development of Safety Processes to reduce the risk of accident.
- 2. To meet customer and government policies in compliance with laws and regulations.
- To gain knowledge, skills and awareness on safety and working environment. By training personnel development. And the creation of culture and safety behaviors.



Annual Safety Policy 2017



#### Occupational health and safety operation result summary

	_	Year			
Safety Indicators	Target	2017	201	6 2015	
1. Serious accident causing absence (employees)	0	3	5	6	
2. Accident not causing absence (employees)	≤ 5	10	10	13	
3. Severe accidents from fire (time).	0	0	0	0	
4. Safety culture project	100%	90%	85%	80%	
5. Compliance with Thai law	100%	98%	100%	100%	

# Safety and occupational health activities 2017

#### Preparing for an emergency

The company prepares to respond to emergencies through activities for preparedness such as fire extinguishing training, fire drill for day-shift and nightshift employees, and reviews the plans for labor situation and flood prevention plan every year.



#### Safety and environmental week

The company focus on to set new standards by the stopped risk behaviors caused occurring all accidents and campaign to comply with the safety rule "stop-call-wait" when abnormal occurred including conduct safety week in June-July every year. All employees participated about 100% and got >90% of knowledge test









#### Safety network

Safety network activity was conducted every month to encourage learning and adding experiences in an occupational health and safety management for safety committee and working team each factory

#### Stop drinking alcohol activity

This activity was conducted to encourage good health, save money and protect any accidents for the employees and executives. In 2017, there had 1,200 persons to join this activity



#### Safety driving activity

It was campaigned and supported safety on the road both on the job and off the job and was conducted on long holidays of Songkarn festival day and happy new year period. Result was zero accident.



#### Completely check completely find out activity

This activity was set by safety committee of factory to protect any hazards to harm health from unsafe action and unsafe condition. It was conducted twice per year by employees must found any risks and these were eliminated to zero including they joined with Kiken Yoshi Training(KYT) before started working everyday







#### Safety culture campaign

The purpose was to encourage behaviors based safety for all employees so conducted Safety Culture Campaign

to add safety awareness and develop it continue and result is on plan



# 5.8 Relationship building and mutual development with customers

#### Customer relationship management

The company realizes importance of information access to and meet the needs of customers which is a key element of business development. The exchange and communication and activities with customers regularly. We respect the policy of customers and product design and develop with

customers to produce quality and safe products. We give the importance to raw materials and process to reduce environmental impacts, and provide products with competitive price in order to acquire highest satisfaction from the customers.

Topic	Mitsubishi	Toyota	Isuzu	Kubota	Hino
Performance Awards and Improvement Activity	<ul> <li>SAT:     Excellence in     Zero Defect</li> <li>Best Quality of     2016</li> </ul>	<ul> <li>SBM: TCC HRD Activity 2017</li> <li>BSK: The Winner TPS Awards 2017</li> </ul>	SAT : Quality and Delivery Award	<ul> <li>SAT : Quality and Delivery Award</li> <li>SAT : SKC</li> <li>Delivery Skill</li> <li>Contest 2017</li> <li>SAT : RUNNER</li> <li>UP SKC</li> <li>Delivery</li> <li>Kaizen Award</li> <li>2017</li> <li>SAT : Gold</li> <li>Award QCD</li> <li>2017</li> </ul>	Join the     volunteer     group at     THCC in Baan     Nong hoiy,     Prachuapkirikan     district

#### Customer engagement and communications

Successful customer engagement helps strengthen relationships and build loyalty and trust with customers. Our approach to engaging customers focuses on proactive engagement and two-way communications. We communicate regularly with our customers through a variety of appropriate channels, in ways which meet customer preferences, such as direct contact through sales and marketing executives, meetings, conferences, email, website, publications and social media platforms. These methods will be reviewed regularly to maintain an

effective line of communications with customers and adapted more advance communication technology where appropriate.

SBG values trustworthiness, honest and open communications. When communicating with customers, we aim to provide accurate, sufficient and useful information and keep our customers up-to-date with new development. In any communications, we aim not to mislead customers by providing false or exaggerated information.

#### Customer satisfaction

Customer satisfaction is essential to achieving sustainable business success. Many of our branded global customers are in the Automotive industry, located in emerging market. We expand our geographical coverage in these attractive and high growth markets and offering supports to these branded customers with local coverage. By partnering with customers,

we believe that it offer long-term growth prospects to the Company and keep our customers satisfied.

The Company regularly surveys customer satisfaction. Customer satisfaction is a reflection of the company's performance. To improve products and services. To continue to be satisfied in the years to come.

Customer Satisfaction	2017	2016	2015	2014
1. Quality	90% 🛦	80%	84%	83%
2. Delivery	88% 🛦	85%	85%	87%
3. Management	87% 🛦	84%	86%	75%
4. Engineering	88% 🛦	74%	77%	81%
5. Cost	84% 🛦	81%	77%	73%
6. Service	93%	-	-	-
Overall average score	88%	81%	82%	80%

The satisfaction survey in the year 2017 showed that the customer satisfaction in all aspects. This shows that the company The results of the satisfaction assessment in the past year to improve and develop continuously. However, the Company Still committed to operating well. And to maximize customer satisfaction next year as well.

#### Customer confidentiality

The company has a channel for customer feedback or complaints on the subject of confidentiality of customer information. They can contact via website, e-mail or survey. In 2016, there is no complaints about customer confidentiality.



# 5.9 Responsibility towards consumers

The company recognizes the importance of quality control products by using error prevention system called (POKE-YOKE). First, especially in critical process in production lines and promoting the employees to participate in "Do Right" activity for quality excellence.

With care and attention to the customer, consumers in society and environment, including actions that may violate or limit the rights of consumers, the company has implemented the practices for responsibility towards consumers as follows;

- 1. Respect the right to receive the basic needs of consumers,
- 2. Protect the safety of consumers
- 3. Not limit the customer 's right to access information
- 4. Respect consumer choice
- 5. Respect the right to express the views of consumers
- 6. Protect the right to receive remuneration of consumers
- 7. Protect the right to study information for consumer
- 8. Give the right to live in a condition that promotes health.

## 5.10 Value chain management

#### Policy to treat partners

The company has a policy to treat partners and creditors equally and fairly on the basis of the fair compensation for both parties. We avoid the situation that may lead to conflict of interests,

and comply with agreements. We provide true and correct information based on the 5 guidelines as follows.

1. Fairness and Equality	We provide the business opportunity to all partners and the supplier selection is based on the quality and fairness
2. No intellectual property violation	We use the products and services that are copyrighted and patented and have legal trademark. We do not support or conduct the violation of the intellectual property.
3. Anti-corruption	Before receiving anything or benefit, we will strictly comply with code of conduct.
4. Compliance with applicable laws	We provide the business opportunity to partners complying with the law and standard system of quality, environment, safety and occupational health. We have the responsibility towards society.
5. CSR Promotion	We promote CSR activity of partners and invite partners to participate CSR activity of the company.

#### Green procurement policy

The company has a procurement policy that is in accordance with the policy of customers, domestic law and international regulations. We communicate our policies with our partners in partner meeting every year. In additional, we support and promote this policy to cover the issues as follows.

#### 1. Partner policy: Human rights

#### 1.1 Conflict minerals policy

The Company has a policy to purchase quality raw materials from reliable sources. We implement a partner survey and promote policies on human rights to the involved partners. We inform the public that we will not accept the raw materials from the countries that violate human rights or are banned from international trade, especially the 4 minerals being Tin (Sn), Tantalum (Ta, Tungsten (W) and Gold (Au), from the mines in countries in Africa that violates the human rights.

# 2. Partner policy: Environment, occupation health and safety

#### 2.1 Substances prohibited in raw materials

The company has a quality control delivered by raw material suppliers; we request the certificate of product from the suppliers and implement a random check of 11 substances of concerns (SOCs) that are dangerous for health and negatively affect the environment and ecological system such as Lead (Pb), Cadmium (Cd), Mercury (Hg), Chrome (Cr6+) and Asbestos, etc.

#### 2.2 Raw materials free from radioactive contamination

The company has a policy to select raw materials from manufacturers and distributors of steel with no radioactive contamination. This is to ensure that all the processes and products of the company are safe from radioactive. With the hope that our employees, partners , customers and consumers feel confident that the company is concerned about and pays attention to the safety and occupational health throughout the value chain.

#### 2.3 Global warming prevention and reduction

The company has a policy to encourage its partners to organize energy conservation activities to reduce global warming such as plastic foam-free project, avoidance of plastic foam packaging, including promote the energy conservation projects in the factories of the partners to indirectly reduce CO2 etc.

#### • Partner development

Having good partners This will make the business relationship and the growth of the business quickly. Due to the expertise and reach of customers in each area of each partner is not equal. Increasing opportunities for partners to offer the best to their customers at the right time. And with time, it will increase sales channels without costing. development is organized as per the framework focusing on following 3 aspects.

Partner development framework	Increase productivity, create strength from the internal process	Transparency and risk management	CSR promotion
Strategies or tools for development	<ul> <li>TPS<sup>(1)</sup> knowledge transfer system to thepartners</li> <li>Safety and occupational health</li> <li>Environmental management</li> </ul>	- Coalition against corruption	- Participation in community and society development
Operation in 2016	<ul> <li>TP<sup>S(1)</sup> knowledge         transfer system partners         from 3 companies         receive continuous         training- Eight new         partners joins the         company</li> <li>Communication of         policy of safety and         environment in annual         partner meeting</li> </ul>	<ul> <li>Expansion of Alliance Against Corruption</li> <li>Suppliers are to announce its anti-corruption commitment.</li> <li>Visited and consult with 3 suppliers.</li> </ul>	- Partners participate in the company's social activities Bowling Charity Activities- Activities 3 days 2 nights







# 5.11 Environmental management and energy conservation

Somboon Group has committed to business excellence throughout environmentally-friendly business, concerned supply chain and product life cycle. To contribute to a low carbon industry by using the most cost-effective resources. focus on energy conservation,

develop production process that can protect continuously the environment and pollution prevention. In addition, we also support learning to create environmental awareness, energy conservation and social responsibility.

Environmental Indicators terms 5-year (2014-2018) <sup>(1)</sup>	Goal by 2018	2017	2016	2015	2014
Reduced water consumption per production	Reduced 5% (<5.88)	Reduced 16.64% (5.16)	Reduced 8.72% (5.65)	Reduced 16.48% (5.17)	Base year (6.19)
2. The amount of CO <sub>2</sub> (equivalent) reduced to the production.	Reduced 2.5% (< 3.84)	Reduced 16.96% (3.28)	Reduced 14.68% (3.37)	Reduced 7.09% (3.67)	Base year (3.95)
3. The amount of industrial waste shipped. Decrease in production	Reduced 4% (< 0.028)	Reduced 47.96% (0.015)	Reduced 40.09% (0.017)	Base year (0.029)	data collection
4. Environmental projects accomplish the plan.	100%	100%	100%	100%	100%

#### Water resources management

The company recognizes the importance of using water wisely with water quality improvement system for wastewater from production process and office. The treated water partly is reused in some process in production line and cooling tower. In the year 2560, some production lines of Bangkok Spring Industrial Co., Ltd. (BSK) were relocated to Amata City, Rayong,

resulting in a decrease in the total volume of Treated water from 12.00%. The original figure was 17.28 percent in 2016, as shown below However, wastewater treatment system and treated water production system still works efficiently and it provides sufficiently water resource for future water demand.



#### The guidelines of used material and industrial waste

The company has measures to sort used materials and store them systematically before sending to disposal agent licensed by Department of Industrial Works for landfill and treatment permitted by laws. In 2017, the company launched the project for waste management according to 3Rs principle (Reduce, Reuse, Recycle) to achieve the mission "Zero Waste to Landfill". We avoid the waste disposal by landfill and use recycling method

instead. Some of the waste are used as fuel or raw materials in other industry. This helps to slow the expansion of the landfill waste which causes greenhouse effect problem, and reduce global warming problems. We reduce the risk of contamination in surface and underground water resources due to landfill which negatively affects health and way of life of people.



Somboon Malleable Iron Industrial Co.,Ltd. Rayong Branch (SBM3) received the silver awards from waste management project of Amata City Industrial Estate 2017 on 20 January 2018.

Waste management	Cost reduction (Baht per year)			
project according to 3Rs	Change	2017	2016	
Reuse of Brine water from RO water system (create Brine water tank, and reuse it in cleaning process	decrease 4.15%	116,458	121,500	
2. Recycle: metal scrap (Increase scrap to raw material )	increase 0.78%	1,988,188	1,972,800	
3. External recycle (Separate polishing beads, metal dust, metal scale)	Decrease 2.13%	61,658	63,000	
4. External recycle by Sorting out the oil impregnated Slag Sales and bring oil to the surface for reuse.	increase 1.43%	75,565	74,500	
Total		2,241,869	2,231,800	

# Surveillance of environmental measurement

The company provides a surveillance in plant area and visits the surrounding communities regularly. The visit with the community chiefs is organized once a quarter to receive the opinion and advices for continuous improvement. from the visit in 2016, there is no complaint caused by company business operation.

In addition, the company provides inspection of the factory area. Include community visits around the factory with community leaders once a quarter to survey and listen to feedback to bring about continuous improvement.







In 2017, Somboon Malleable Iron Industrial Co., Ltd., Rayong Branch (SBM3) and International Casting Products Co., Ltd. (ICP) received the Environmental and Safety Governance Award. (Green Star White Flag Project) of Amata City Industrial Estate. Continued for the second year (2016-2017)

## • Energy conservation and global warming reduction

The company is committed to the implementation of energy conservation and reduction of global warming from greenhouse gases continuously. We initiated the Foam-Free project from 2008 and 100% avoidance of foam use. We don't purchase CFCs, HCFCs, Halons, and

Methyl Bromide which destroy ozone layer. We aim at reducing CO2 in production by 2.5% within 2018, comparing with 2014 through continuous implementation of energy conservation projects.

Energy Conservation Programs 2017	Energy Savings (kWh per year)	GHG Reduction (Ton CO2eq per year)
1. Change High Bay Metal Halide 400W to High Bay LED 200W at SAT1 (cost savings of 77,552 THB per year)	24,781.16	14.42
2. Compressed air leak reduction program at ICP2 (energy savings of 164,689 kWh per year)	164,689.00	95.87
3. Change Hi Bay Metal Halide 250 W to High Bay LED 150 W at ICP2	23,337.60	13.58
4. Compressed air leak reduction program at SBM3 (energy savings of 66,718.08 kWh per year)	66,718.08	38.84
5. Install timer switch to control air conditions in canteen at SBM3	21,859.00	12.72
6. Install inverter system to control water pump of cooling towers at BSK1,2 (cost savings of 612,541.44 THB per year)	235,569.60	136.94
7. Change oil type and mixtures to accelerate ignition and warming oven at BSK1,2 (oil savings 47.7% per year)	-	82.84
8. Energy Conservation Programs running since 2013 – 2017 e.g. Solar Rooftop, Efficiency Fan, Ring Loop Compressor Air and ,etc.	2,629,419.02	1,528.48
Total	3,166,373.46	1,923.69



In the year 2017, the companies in the consortium joined the Carbon Footprint for Organization (CFO) project, which details the GHG emissions of each company. The project is as follows



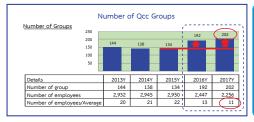


In the year 2017, the companies in the consortium joined the Carbon Footprint for Organization (CFO) project, which details the GHG emissions of each company. The project is as follows.

SBG	Total GHG	Pre-Audit Consultant	(Verification/ Registration)
1. Somboon Advance Technology PCL. (SAT1)	5,790.70 Ton CO <sub>2</sub>	Thai Environmental Institute Industry Federation	Verified by VGREEN Faculty of Environment Kasetsart University And the carbon label.
2. Somboon Malleable Iron Industrial Co., Ltd. (SBM3)	8,302.58 Ton CO <sub>2</sub>	Thammasat University	Pending
3. International Casting Product Co., Ltd. (ICP2)	18,344 .00 Ton CO <sub>2</sub>	Thammasat University	Pending

# 5.12 Innovation in business processes for sustainability Innovative learning culture from participation of employees throughout the organization





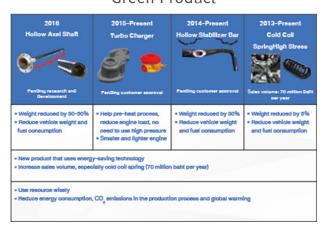
The number of QCC SBG 2017 groups is 202, from 192 in 2016, increasing to 10, representing an increase of 5.2%

Supporting to develop corporate innovation		
Level	Process	
BOD, President, EVP, MD, VP	BOD Workshop opportunity to participate in the direction and strategy.	
GM-AGM (Talent & Successor Incubation)	ALP (Action Leaning Project) Sharing Day	
Manager - Chief	TBL (Team Base Learning) Sharing Day	
Staff - Foreman	QCC (Quality Control Cycle) QCC Awards	
	Kaizen, Karakuri Kaizen Sharing Day	
	Suggestion & Sharing Day	

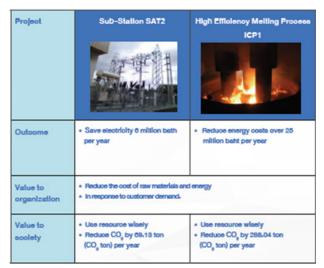
The company focuses on the development of a skilled workforce, the creation of learning organization with in aim to create innovations for business process value. In 2011, the company established Somboon Learning Academy (SLA) with staff, program, modern equipment and models to improve learning experience that employees can apply to their work. We also follow up and measure those who have been trained to work with the various development projects. We encourage the employees to give suggestion to improve work efficiency according to Kaizen, QCC group activity (Quality Control Cycle). This is an innovative learning culture from participation of employees throughout the organization.



#### **Green Product**



#### **Green Process**







## 5.13 Mutual value creation in agricultural machine business

The company has expanded business opportunities in the agricultural machinery business with mutual development of technology and sharing of knowledge on the making of cassava planting machine with agriculturist and local wise persons. Since the study began in 2013, we were able to create the products for commercial purpose in the end of 2014 by Somboon Agricultural Machinery Department (SAM). In 2015, The company has researched and developed continuously, and tested the competency of cassava planting machine with agriculturist in many area such as Eastern, Northeastern and Western regions. Recently we presented a new cassava planting machine that better meet the expectation of the agriculturists. We launched this product in Agricultural Fair in Kampaengsaen, Nakornratchaseema province. Besides, the company is

also working with local authorities in several provinces such as the Office of Agriculture in Rayong. We provide trainings for agriculturists to increase cassava productivity efficiently, also demonstrate the cassava planting machine to make it become more known.

In 2017, the company cooperated with local agencies in many provinces such as Rayong Agriculture. Agriculture in Nakhon Ratchasima Group of large farmers in different regions. Especially clustered clusters of Korat to lecture knowledge to farmers. How to increase productivity. Tapioca plantation to optimize the productivity. Along with booths and demonstrations, the company's tapioca plant efficiency is well known in the market.















# **Growth Society**

Creating opportunities strengthen the society

- 6.1 Creating educational opportunity
- 6.2 Creating professions for community
- 6.3 Developing life quality to disadvantaged people
- 6.4 Making of good deeds for society by employee of Somboon Group
- 6.5 Local traditional conservation
- 6.6 Networking with other organizations



# 66

# Creating opportunities strengthen the society

# Growth Society to Our Giving Opportunity

# Living TOGETHER Happily

"

# Our approach

"SBG promotes the happy living with community and society, the opportunity of education for youths and disadvantaged people, especially vocational program for self-reliance and strength of local people. We also focus on working with community and participate in activities with near and far communities according to company policy and government development direction. This is to develop life quality and community economy sustainably".

3.6 Million Bath Create jobs for the disabled<sup>(1)</sup>

1.7 Million Bath to support local products (3)

19,541 Hrs. make good deeds for society by all employees in organization<sup>(2)</sup>

3.5 Million Bath to create educational opportunity<sup>(4)</sup>

#### Remark:

<sup>&</sup>lt;sup>(1)</sup> Data of support local products form Human Resource Department page 91

<sup>&</sup>lt;sup>(2)</sup> Data of making good hours from Human Resource Department

<sup>&</sup>lt;sup>(3)</sup> Data of creating job for the disabled person from Purchasing Department& Accounting Department page 78

<sup>&</sup>lt;sup>(4)</sup> Data of creating educational opportunity data from Human Resource Department page 77

# **Growth Society Roadmap**

The SBG company realizes importance of community and society, the company encourages employees to create of CSR projects and social activities as follows:

- Creating educational opportunity(cooperative education, special bilateral, technician development)
- Creating professions for community (local product purchase)
- The making of good deeds for society by somboon group (employment of the people with disabilities, SBG volunteer club)
- Local tradition conservation (lotus tradition)
- Networking with other organizations (anti-corruption)

#### Build network

- CSR DIW
- CSR Club
- Support government projects and independent organizations
- AMATA CSR volunteer

2017

2015 - 2016

# 2013 - 2014

#### Collaboration

- educational institutes project
- Initiate local partner project

#### Create value/Mutual benefit

- Become a learning organization for society and community.
- Join with business development network

## 6.1 Creating educational opportunity

The company operates education opportunity for youths join cooperative education project so that the students and those who interested in the project to study and have a real experience. Our employees organized trainings and knowledge publication to create the value to the community and society. The company is associated with local authorities, educational institution to development projects to create a strong and generous society where everyone lives together happily and sustainably as per the master role of growth society.

#### Cooperative education project

Based on policy and vision of the company aiming at creating a learning organization, and with the concept of "school in factory", the company participates in the creation of quality human resource to society. We welcome our employees and other people to join cooperative education project so that the students and those who interested in the project to study and have a real experience. As we aim to create quality people to the society

The cooperative education project aims at proving work-base learning for students who will prepare learning project according to field of study to create value for organization and share knowledge with other companies and educational institutes. Since 2011, the company has implemented the cooperative education project. In the class 17, in 2017 there are 53 students from 9 following institutes having an internship at our company under this cooperative education project

- 1. Suranaree University of Technology
- 2. Burapa University
- 3. Thai-Nichi Institute of Technology
- 4. Songkhla Rajabhat
- 5. Rajamangala University of Technology Isan
- 6. Maejo University
- 7. Vongchavalitkul University
- 8. Walailak University
- 9. King Mongkut's University of Technology Thonburi



#### Special bilateral project

The Company promotes and supports for youth to prepare before entering the workplace. Special bilateral program has been developed by these topics such as safety in work, responsibility for work , practicing desirable behavior in the workplace and learning advanced technology in production. This program is considered a royal initiative and is started from 2013 onwards.



#### Proud on award

In 2017, the company has implemented a special bilateral program for the fifth by total of 11 students participated in the program. These students get knowledge, experienced and well behaved to expect the quality of life for the family. As a result, the company received the "Thailand HR Innovation Award 2017" from National Productivity Institute and PMAT.

The company is very proud on award because we have participated to develop the human resource standard of the organization to meet international standards and is widely accepted by both domestic and international agency. It also supports and promotes continuous and systematic human resource innovation (HR).



Thailand HR Innovation Awards 2017 (Gold Level)

#### Promoting education for youths

The company realizes importance of equal educational opportunities of youths. We made survey to schools in the communities around the plant and found youths that needs a financial support for education. Therefore, the company has sponsored scholarships for youth, including scholarships to employees' children and scholarships for students in the community who are grateful and need financial support for education. The project "Scholarship for Father's children" which has been organized for 20 years provides 141 scholarships in 2017 or 9 hundred thousand baht as follows:



Total scholarships for employee's children

92 Scholarships



Total Scholarships for employee

6 Scholarships



Total scholarships for employee's children of employee death

1 Scholarships



Total Scholarships for students in community

42 Scholarships

#### • Summary of school in factory project

In 2017, The company operates 6 projects in collaboration with educational institutions in order to create opportunities for youths. 141 students participated in the project

Cooperative education project:
 Regular bilateral project:
 Special bilateral project:
 Technician development project:
 White elephant project:
 General internship:
 students
 students
 students
 students
 43 students

Remark: Investment in education for youths value 3,492,847 Baht









## 6.2 Creating professions for community

#### • Local product purchase

In order to promote an income distribution in local communities, the company has a policy to purchase products from community to use in production process. We believe that it will create sustainability and more income distribution to community. It is a way to develop the community, promote good life quality of community locals and reduce the migration from rural to urban area. In addition, it increases the tax amount to be paid for government sector to improve the community in several aspects. In 2017, purchase value is 1,737,209 baht as follows:

- 1. To order some rice from social enterprise in Rice-Livelihood project from Thaipat Institute is 225,500 baht.
- 2. To order new year gift from Duangpornbenjarong social enterprise is 406,600 Baht
- 3. To order basketwork from Banbangchalong community is 36,000 Baht
- 4. To order break from community and employees is 219,209 baht
- 5. To order from prasamutjadee community, Samutprakan province is 496,873 baht
- 6. To order coffee from social gift by Happy farmers is 73,027 baht
- 7. To order birthday's employees gift and labor day gift is 280,000 baht













## 6.3 Developing life quality to disadvantaged people

#### • Employment of the people with disabilities

Thailand has been a major support on employment opportunities for the people with disabilities from various organizations. This initiative has aimed to develop and enhance these people's quality of life and to live happily in our society. As a result, the Company has established the "SBG build the dreams, share the kindness, and network for the people with disabilities" project, in corporation with the Social Innovation Network. The Company and the Network has signed an MOU with Bangchalong Subdistrict Administration Organization (SAO), Marbyangporn SAO, and Tarsit SAO, in order to recruit and employ the people with disabilities.

Employment has then been initiated according to Clause 33 of the Person with Disability's Empowerment Act, B.E. 2550 (2007) so that the people with disabilities could work in our Company and in other social organizations, for example, Subdistrict Municipality, Subdistrict Administration Organization, community hospitals, child care centers, and foundations. Our Company has employed a total of 28 people.







## 6.4 Making of good deeds for society by employee of Somboon Group

In year 2017, Somboons' volunteer group had done corporate social response by providing financial supported to community. Also, To permit the awareness and participation of employees, which can be shared ideas of CSR activities to create a sense of ownership of the project and successfully carry out the projects and social activities under the projects. such as,

- Volunteering activities for 3 days during 8<sup>th</sup> -10<sup>th</sup> of December 2017 at Baan Nong Tor Ta-Kean School, Saraburi province. The purpose is to fix equipment, improve school environment and do activities with student.
- 2. On 7<sup>th</sup> of November 2017, Group of SBG's Volunteer were fix equipment and improve school environment at Nhong Nhgoo Hao Sart-Prasert School, Samut Prakarn District.
- 3. "Build up spirits for society" on 16<sup>th</sup> of September 2017 at Kru-Boon-shu Foundation for Exceptional Children by donations.
- 4. Improve the electrical system and repair accommodation at BangPhlee community and Bang Chalorm at Samutprakarn on 22<sup>nd</sup> September 2017
- 5. Repair building and donation at Luk Phradabos foundation on 27<sup>th</sup> July 2017
- Improve the electrical system and repair accommodation at disabling welfare in Rayong in 21<sup>st</sup> July 2017











#### 6.5 Local tradition conservation

The SBG Company encourages employees to participate in local traditional and external activities because of conservation the culture and good tradition of Thailand. It also creates good relationships with the community by any activities which be conducted every year such as.

- Getting the lotus: Employees proud with this activity because volunteer and donation any things to people attended. This ancient tradition is one in the world because it presents about the generousness and kindly cultural heritage by older generation to next generation. It locates at the community of Bangplee. Samutprakarn. This ancient tradition organized on the 14th day (Waxing Gibbous) of November every year.
- Worship and the sacrifice ceremony: Employees participated in the important traditions by donating money, volunteer to service the herbal water for people attended. In addition, people like to participate this tradition by gilding gold plate on the monk and donation money or something including praying healthy to themselves. This is an ancient tradition over 200 years and organized on 22-23 April every year.
- Making Merit "Khao Pansa" and Kathin Ceremony: The
  Company has hosted with traditional Ceremony (by
  offering lamp candles and money for merit) and the
  Kathin Ceremony (by offering cloth, tri-robes, robes
  and money making merit). To promote and inherit the
  good culture of Thailand to continue. As a result, the
  executives and employees are smart people, morally
  virtuous including the community will get the harmony
  and to be more participated. This tradition conducted
  at Bangchalong temple on Buddhist Lent Day and The
  end of Buddhist Lent every year.













## 6.6 Networking with other organizations

The SBG company focus on building partnerships or networks with other organization. To promote social development and advancement by CSR activities, social innovation including clubs and foundations. This result will encourage to improvement and growth of society. In 2017, the company joined as the following

#### • Joining with the Anti-Corruption Program

To response with government policy, the company has joined the Anti-Corruption Program since 2015, to date, for a total of three years. The company has announced a policy against corruption to the public. 100% knowledgeable staff training, and intensive follow-up and monitoring. The staff cooperate very well and the company also expanded its business to other partners.

#### Joining with CSR network and CSR Club

The company was invited to be a consultant and member of CSR Network and CSR Club (founded by the Stock Exchange of Thailand The Securities and Exchange Commission (SEC) and the Thai Listed Companies Association. This objectives are to build networks and discuss any issues about development of CSR concerned.

#### Commitment to support the child rights and business practices.

The Company has proud that is one of 30 organizations in the country that has signed to support the child rights and business practices in 2017. The objectives is to promote "Child-Friendly Business" on workplace, marketplace , community and environment by "Children's Rights and Business Principles" which be developed from many departments such as the United Nations Children's Fund (UNICEF), save the Children, and the United Nations Global Compact.





#### Joining with innovation social foundation

The company has joined the Foundation for Social Innovation to promote cooperation in the exchange of ideas, creating motivation and sharing trend of social change. Because society is challenged by rapid change and there are many problems waiting to be resolved such as the number of people with disabilities is increasing and there is a lack of equipment to help these peoples. In 2017, the company has employed about 28 peoples disabled. It is very proud to be involved in this activity.

# • Supporting the outstanding child and youth club of the social welfare council of Thailand under the royal foundation.

The company was honored as a consultant for the National Youth Leadership Camp and the National Children's Day organized by the Federation of Thai Societies. In 2017, about 15 volunteer workers joined the National Children's Day with the Social Welfare Council by service the drinking water, some thinks and gifts for children. As a result, these activities have been successful, children and attendees with smiles and joys.



Summary of activities under

# "SBG Triple bottom line"



# Conclusion of operation "SBG Triple Bottom Line create a balance"

### **Smart People**

The company realizes importance of creating "Smart people" who are ready to "create value to themselves, organization and society by developing our employees to be good and smart people.

#### 1. Sustainability Development

- Employees participated in the CSR-DIW Awards 2017 program of the Department of Industrial works about 11 projects
- Decoupage Club
  - Members of the Decoupage Club to teach how to make the artificial flowers for over 300 peoples who live in the community.

- Members of the Decoupage Club to make the New Year gifts for the company after work and holiday and it is worth 37,000 baht.
- Employees participated with the social activities throughout the year 2017 about 19,541 hours or an average of 6.9 hours per employee per year.

#### 2. Competency Development

• The Company has conducted over 70 training courses and learning within the company as below:

Details	2017	2016	2015ww
Budget (MB)	5.6	7.7	7.5
Number of courses	82	78	80
Number of employees participated	100%	100%	100%
Average hour of training/peoples	18.12	17.42	17.28
Number of employees promoted (people)	67	79	74

- The company has conducted the program development to improve talented employee who can work professionally and applied significant method to solve any problems by 4 main projects:
- 1) Action Learning Project (ALP)
- 2) Key Man
- 3) Re-Train
- 4) Pre-Operation

Executive Level
Operation Level
Operation Level
Operation Level
and New Employee

## **Business Trust**

Economic aspect	2017	2016	2015
Economic value creation (financial statement as at 31st D	ecember)		
Ordinary share information			
Par value per share (Baht)	1.00	1.00	1.00
Book value per share (Baht)	15.10	13.85	13.01
Earnings per share (Baht)	1.91	1.43	1.51
Results of operation (Thousand Baht)			
Sale income	8,593,222	8,298,782	8,644,459
Total income	8,802,283	8,397,356	8,817,152
Net profit	811,241	607,558	641,538
Financial statement information (Thousand Baht)			
Current assets	4,486,481	3,463,216	3,427,646
Total assets	9,571,969	9,421,051	9,633,531
Current liabilities	2,464,594	2,248,689	2,333,416
Total liabilities	3,151,999	3,534,193	4,102,698
Issued and paid up capital	425,194	425,194	425,194
Shareholders' equity	6,419,970	5,886,858	5,530,833
Financial ratios			
Return on equity Ratio (%)	13.18%	10.64%	11.94%
Return on fixed Assets (%)	33.6%	25.51%	25.17%
Return on Assets (%)	8.54%	6.38%	6.60%
Gross profit (%)	15.49%	14.90%	14.48%
Ratio of current assets to current liabilities (Time)	1.82	1.54	1.47
Ratio of liabilities (Time)	1.51	1.22	1.11
The ratio of liabilities to equity (Time)	0.49	0.60	0.74
Taxes and Tax Incentives (Thousand Baht)			
Taxes paid to government	83.1	47.7	43.3
Code of Conduct			
Number of complaints of violation of the code of conduct submitted in company's complaint system (number of cases)	0	0	1
Number of violation case verified as true (Number of cases)	0	0	1

Source: data excerpted from financial statement of Somboon Advance Technology PCL. and its subsidiaries in Thailand.

Human resource	2017	2016	2015
Human resources	2017	2016	2015
Number of employees <sup>(1)</sup> (persons)	2,745	2,802	2,966
Male	2,339	2,101	2,510
Female	406	701	456
Number of employees divided by workplace (1) (Persons)			
Samutprakan		1,021	1,114
Rayong		1,781	1,852
New employees (persons)	232	147	131
Resigning employees (persons)	291	396	400
Resigning employees younger than 30 years	170	179	264
Resigning employees older than 30 years	121	217	136
Resignation rate (% of all employees)	10.6%	14.13%	13.48%
Maternity leaves <sup>(2)</sup> (persons)			
Employees on maternity leave	43	16	34
Employees returning to work after childbirth	43	16	33
Rate of Employees returning to work after childbirth (%)	100%	100%	97.06%
Employee care and welfare			
Budget for quality of work life (Million baht)	18.10	18.20	17.50
Products and Services			
Overall customer satisfaction index	88%	81%	82%
Supply chain management			
Number of partners who have received the knowledge of Toyota Production System (TPS)	4	11	9
Safety			
Serious accident causing absence (employees)	3	5	6
Accident not causing absence (employees)	10	10	13
Accident prevention through CCCF <sup>(3)</sup> (Percentage of success)	100%	100%	100%
Safety culture project	90%	85%	80%

Environment and Material Use	Unit	2017	2016	2015	Remark
1. Amount of raw materials	used in produc	tion			
1.1 All main raw materials (steel sheet, steel bar, etc.)	Ton	54,372.26	51,832.47	57,417.45	Data from SAT1,2, BSK1,2,3 and SBM 1,2

source: (1) include subcontractor

(2) exclude subcontractor

(3) CCCF: Completely Check Completely Findout

Environment and Material Use	Unit	2017	2016	2015	Remark
1.2 Main raw materials recycled by external	Ton	3,032.41	2,912.98	2,452.95	Data from SAT1,2,
agent (such as metal briquette from car assembly plant, etc.)	% comparing to all raw materials	5.58%	5.62%	5.23%	BSK1,2,3 and SBM 1,2
1.3 Main raw materials recycled by internal	Ton	25,897.38	24,454.56	21,318.46	
department of the company	% comparing to all raw materials	47.63%	47.18%	45.48%	_
1.4 All raw materials in category of chemical mixture	Ton	610.28	587.94	642.70	
2. consumption of elect	ricity and fuel				
2.1 The use of all kinds of energy	Giga joule	854,766	827,461	831,234	Data from all plants
2.2 The energy from the use of all kind of fuel	Giga joule	386,782	356,967	300,985	
	% comparing to all kinds of energy	45.25%	43.14%	36.21%	_
Energy from fuel oil of all kinds	Giga joule	163,524.98	151,925.00	100,612.00	_
Energy from LPG	Giga joule	36,826.64	34,162.00	44,953.80	
Energy from Natural gas	Giga joule	186,430.08	170,880.00	155,418.99	
2.3 Use of purchased electricity	Giga joule	467,889.89	470,399.00	530,155.00	
,	% comparing to all kinds of energy	54.74%	56.85%	63.78%	
2.4 Use of renewable energy	Giga joule	94.59	94.59	94.59	_
37	% comparing to all kinds of energy	0.01%	0.01%	0.01%	_
2.5 Energy used per product unit	Giga joules per number of product unit (Thousand)	16.89	17.18	18.11	Data from SAT1,2 and SBM2,3
	Giga joules per number of product unit (Ton)	8.26	8.18	8.11	Data from BSK1,2,3 SBM1 and ICP1,2
2.6 Amount of green- house gases from production	Tons of carbon dioxide equivalent	99,211.62	97,651.90	105,020.34	Data from all plants

Environment and Material Use	Unit	2017	2016	2015	Remark
2.7 Greenhouse gases per product unit	Tons of carbon dioxide equivalent	2.41	2.47	2.64	Data from SAT1,2 &SBM2,3
	Tons of carbon dioxide equivalent	0.91	0.91	0.98	Data from BSK1,2,3 SBM1 &ICP1,2
3. Industrial Waste Man	agement				
3.1 All industrial waste	Ton	30,194.77	29,452.57	32,177.07	Data from all plants
3.2 Non-hazardous in- dustrial waste dis- posed	Ton	17,610.05	17,185.57	15,410.59	- all plants
Landfills	Ton	121.28	130.61	192.71	
Incineration	Ton	-	-	-	_
	Ton	-	-	-	_
Recycle	Ton	16,228.46	15,638.87	13,569.00	_
Recovery	Ton	-	-	-	_
Other method	Ton	1,260.32	1,416.09	1,648.88	_
3.3 Hazardous industrial waste disposed	Ton	12,584.72	12,267.00	16,766.48	
Landfills	Ton	653.82	720.07	1,380.14	Data from
Incineration	Ton	-	-	-	_ all plants
Reuse	Ton	-	-	-	_
Recycle	Ton	11,741.51	11,304.04	14,866.49	_
Recovery	Ton	-	-	-	_
Other method	Ton	189.39	242.89	519.84	_

Environment and Material Use	Unit	2017	2016	2015	Remark	Remark
4. Air quality						
4.1 Air quality from facto	ory chimney					
Carbon Monoxide : CO	ppm	< 690	1.60	2.00	1.70	Data from SAT1
Oxide of Nitrogen :	ppm	< 200	<0.01	<0.01	2.80	* Improved production
Sulfur Dioxide : SO2	ppm	< 60	2.07	N/A*	0.26	process and drainage
Total Suspended Particulates : TSP	mg/Nm³	< 400	1.60	2.00	1.70	chimney.
4.2 Air pollution in comm	nunities around th	e plant				
Carbon Monoxide : CO	mg/Nm³	< 34.20	0.72	0.57	0.57	Data from  measurements in areas  surrounding the plant in Samutprakan
Nitrogendioxide : NO2	ppm	< 0.17	0.023	0.023	0.023	
Sulfur Dioxide : SO2	mg/Nm³	< 0.30	< 0.002	< 0.002	< 0.002	
Total Suspended Particulates : TSP	mg/Nm³	< 0.33	0.056	0.089	0.089	
5. Water						
5.1 Water used	m3	-	266,629.78	278,173.23	281,763.70	Data from _ SAT1, 2
Quantity of water	m3	-	234,640.47	230,104.90	239,243.07	BSK1, 2, 3 & - SBM1, 2
used in production process (water supply)	% comparing to total quantity of water used	-	88.00%	82.72%	84.91%	- JDIVI1, Z
Renewable water	m3	-	31,989.31	48,068.33	42,520.63	
(water from treated water system)	% comparing to total quantity of water used	-	12.00%	17.28%	15.09%	
5.2Quantity of water treated before discharge	m3	-	103,985.61	111,845.40	123,000.80	
5.3 Quality of water treated						

before discharge

Environment and Material Use	Unit	2017	2016	2015	Remark	Remark
pH at disposal point	-	5.5-9.0	7.2	7.6	7.6	Data from
Temperature at disposal point	Celsius degree	< 40	28.68	28.03	29.70	SAT2 Line Machine
Biochemical oxygen demand (BOD5 )	mg/l	< 20	5.00	4.42	13.42	- E,F
Chemical oxygen\ demand (COD)	mg/l	< 120	44.14	49.17	72.67	_
Oil and grease from treated water (Grease and Oil)	mg/l	< 5	2.40	2.00	2.17	_
Heavy metal and zinc in wastewater (Zn)	mg/l	< 5	1.51	0.03	0.08	
6. Noise level						
6.1 Inside the factory						
Average noise level during 8 working hours in working area	dB(A)	< 90.0	80.4	83.8	83.4	Data from SAT2 Machine E,F
Maximum noise level in working area	dB(A)	< 140	102.5	99.0	102.0	Line
6.2 Around the factory						
Average noise level in 24 hours around the factory	dB(A)	< 70	57.4	54.3	53.9	Data from plants in Samutprakan
Maximum noise level around the factory	dB(A)	< 115	91.1	88.4	81.7	
7. Oil and chemical le	akage					
Number of occurrence of oil and chemical leakage	Occurrence	-	0	0	0	Data from all plants
8. Compliance with en	vironment laws					
Indemnity caused by failure to comply with environment laws	Bath	-	0	0	0	Data from plants in Samutprakan
Number of Occurrence of failure to comply with environment laws	Occurrence	-	0	0	0	
9. Number of complain	it about environ	ment from	outside facto	ory		
Number of complaint about environment from outside factory	Occurrence	-	0	0	0	Data from all plants

## **Growth Society**

#### 1. Creating educational opportunities for youths

- The company operates the project to create educational opportunities for the youths with the budget of 3.5 million baht. In 2017, The company conducted the educational opportunities for young people by a budget of 3,492,847 baht including there has implemented a cooperation program with educational institutions to offer good opportunities for 141 students by 6 projects.
- Cooperative education project : 53 students
   Regular bilateral project : 14 students
   Special bilateral project : 11 students
   Technician development project: : 9 students
   White elephant project: : 11 students
   General internship: : 43 students
- Scholarships "For my son" for the child of employee and students in community areas about 141 peoples or total 961,000 baht

#### 2. Local partner development

- The company has purchased products from the community. It was worth 1,737,209 baht.
- Create a career for community members with monthly income of 100,000 150,000 baht per month.

- 3. Development of quality of life and community environment through employee participation.
- Employees participated with social activity about 6 projects
- In 2017, Total number of hours for participation of social activities about 19,541 hours. There are over 2,000 employees who joined with these activities and the average of number of participation hours about 6.9 hours per year from total 2,772 employees

# 4. Development of quality of life for the underprivileged.

• The company has established "SBG to create the dream of the disabled project " by cooperation with Social Innovation Network which has made the MOU with Bangchak Sub District Administrative Organization and Mabpaporn Sub-district Administration Organization. This project is to hire the disabled person to work within the company and community such as Tambon Municipality, Sub-district Administration Organization, District Health Promotion Hospital, Child Development Center and the other foundations. Total of employment is 28 persons by a budget of more than 3.6 million baht.



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G4-PR1	Percentage of significant product and service categories for which health and safety impacts are assessed for improvement	64
G4-PR2	Total number of incidents of non-compliance with regulations and voluntary codes concerning the health and safety impacts of products and services during their life cycle, by type of outcomes	
Product Responsib	ility Aspect : Product and Service Labeling	
G4-DMA	Disclosure on management approach for Product and Service Labeling of Product Responsibility Aspect	
G4-PR3	Type of product and service infor mation required by the organizational procedures for product and service information and labeling, and percentage of significant product and service categories subject to such information requirements	
G4-PR4	Total number of incidents of non-compliance with regulations and voluntary codes concerning product and services information and labeling, by type of outcomes	
G4-PR5	Results of surveys measuring customer satisfaction	
Product Responsib	ility Aspect : Marketing Communications	
G4-DMA	Disclosure on management approach for Marketing Communications of Product Responsibility Aspect	63-64
G4-PR6	Sale of banned or disputed products	
G4-PR7	Total number of incidents of non-compliance with regulations and voluntary codes concerning marketing communications, including advertising, promotion, and sponsorship, by type of outcomes	
Product Responsib	ility Aspect : Customer Privacy	
G4-DMA	Disclosure on management approach for Customer Privacy of Product Responsibility Aspect	64
G4-PR8	Total number of substantiated complaints regarding breaches of customer privacy and losses of customer data	
Product Responsib	ility Aspect : Compliance	
G4-DMA	Disclosure on management approach for Compliance of Product Responsibility Aspect	54,64
G4-PR9	Monetary value of significant fines for non-compliance with laws and regulations concerning the provision and use of products and services	



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