

Guidelines for Attending the Shareholders' Meeting through  
Electronic Means (E-AGM) and the Proxy

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1. For shareholders and proxies who wish to attend the meeting by him/herself, they may notify their intentions through the following channel:

Shareholders and proxies who wish to attend the meeting by electronic means (E-AGM) may notify their intention to attend the meeting via a web browser at <https://sat.foqus.vc/registration/> or scan this QR Code to enter the pre-registration system from 13 April 2026 to 22 April 2026. The manual for the process of registering to attend the meeting, along with attached documents, can be studied at <https://quidlab.com/img/eagm/Document Upload Eng.pdf>.



The identification documents for verification of the right to attend the meeting are as follows:

- For shareholder who is a natural person
  - Copy of identification card or copy of passport of the shareholder, which is not yet expired, certified as true and correct copy by the shareholder.
- For shareholder who is a juristic person
  - Completed and signed proxy form ( provided by the Company to the shareholders as shown in Enclosure 7 or download it from the Company's website at [www.satpcl.co.th](http://www.satpcl.co.th)), together with the supporting documents as detailed under the heading “ **Required Documents for Proxy**” in the next page.

2. For shareholders who wish to appoint a proxy to attend the meeting:

In case where the shareholders cannot attend the meeting by him/herself, the shareholders can grant the proxy to any other person or one of the Company's independent directors whose names and details are as shown in Enclosure 6 to attend the meeting and cast vote according to your instruction. ***Please carefully study the details of meeting agenda items before deciding to appoint proxy.***

In the case of appointing another person as a proxy, the shareholder or the proxy can notify their intention to attend the meeting via a web browser at <https://sat.foqus.vc/registration/> or scan this QR Code, together with Proxy Form B as per Enclosure 7 and the required documents for proxy (as detailed under heading “ **Required Documents for Proxy**” below) to enter the pre-registration system from 13 April 2026 to 22 April 2026. The manual for the process of registering to attend the meeting, along with attached documents, can be studied at <https://quidlab.com/img/eagm/Document Upload Eng.pdf>.



3. For shareholders who wish to appoint the Company's independent directors as proxies may submit a request through electronic means according to the specified procedures, **or** send the Proxy Form (Enclosure 7) together with copies of supporting documents (as detailed under the heading "**Required Documents for Proxy**" below) to the Company by 22 April 2026, for pre-registration, via the following channels:

**E-mail :** [nopamas.p@somboon.co.th](mailto:nopamas.p@somboon.co.th); or

**Post :** Somboon Advance Technology Public Company Limited  
The Company Secretary Office, Building 2  
No. 215 Moo 2, Debaratna Road  
Tambol Bangchalong, Amphur Bangplee  
Samutprakarn Province 10540

The shareholders may revoke the proxy by sending a written notice to the Company 7 days prior to the commencement of the meeting. In case where the revocation notice is submitted to the Company after the specified date, the Company reserves the rights to not consider such revocation of proxy.

In case that the shareholder appoints one of the Company's independent directors (whose names and details are as shown in Enclosure 6) to be proxy, such independent director who has been appointed as proxy shall cast vote according to the shareholder's direction. If the independent director who has been appointed as proxy fails to comply with such direction as indicated in the proxy form and such failure causes you damage, you are eligible to pursue a legal action. (If the shareholder does not indicate a vote on the proxy form in advance, the independent director who has been appointed as a proxy shall cast the votes as deems suitable and appropriate.) To avoid special conflict of interest, the independent director who has been appointed as proxy will not cast vote in the agenda item 6 "To consider and approve the directors' remuneration for the year 2026" (unless the shareholder clearly specified that the independent director to vote on his/her behalf by using Proxy Form B.)

Shareholders wishing to use the e-Proxy Voting system of the Thailand Securities Depository Co., Ltd. ("TSD") may record their voting data or appoint a proxy through the TSD Investor Portal from 1 April 2026, at 9:00 a.m., until 23 April 2026, at 5:00 p.m., which does not require the submission of a Proxy Form or identity verification documents to the Company. Details regarding e-Proxy Voting can be found at <https://www.set.or.th/th/tsd/services/investors/e-services/e-proxy-voting>.

### **Required Documents for Proxy**

#### **In case of shareholder who is a natural person appoints a proxy**

- (1) The proxy form that is completely filled in and signed by the grantor and the proxy; and
- (2) Copy of identification card or copy of passport of the grantor which is not yet expired and certified as true and correct copy by the grantor; and

- (3) Copy of identification card or copy of passport of the proxy which is not yet expired and certified as true and correct copy by the proxy.

**In case of shareholder who is a juristic person appoints a proxy**

- (1) The proxy form that is completely filled in and signed by the authorized person of such juristic person with seal to be affixed (if any) as grantor and signed by the proxy; and
- (2) Copy of an affidavit of the juristic person who is the grantor (which is issued no longer than 6 months before the meeting date), certified as true and correct copy by the authorized person of such juristic person with seal to be affixed (if any); and
- (3) Copy of identification card or copy of passport of the authorized person which is not yet expired and certified as true and correct copy by the authorized person of such juristic person; and
- (4) Copy of identification card or copy of passport of the proxy which is not yet expired and certified as true and correct copy by the proxy.

**For the shareholder who is the foreign natural person or the juristic person registered in foreign country**

In case the document(s) mentioned above is not made in Thai or English language, English translation of such document(s) which is certified as true and correct translation by the shareholders or the authorized person of the juristic persons with seal to be affixed (if any) is required to be presented.

4. Once the Company receives all required documents specified in items 1 and/ or 2 as aforementioned above from the shareholder, the Company will verify the documents in order to confirm the meeting attendance's right and when the verification is approved, the Company will assign Quidlab Co., Ltd. ( who is the e-meeting control system provider of the Company) to send the Username and Password together with WebLink for logging into the e-meeting system to an e-mail provided to the Company by the shareholder.

In case that you have not received the Username, Password and/or WebLink for logging into the e-meeting system within **23 April 2026**, please contact the Company immediately.

5. Please thoroughly study the Manual for Attending Meeting through Electronic Means as shown in the link [20260223-sat-agm2026-through-electronic-en.pdf](#) and which will be sent to the shareholders via e-mail by Quidlab Co., Ltd. The system for registration will be opened 60 minutes prior to the meeting's time. The meeting will commence from 10.00 hours onwards.
6. To cast the vote during the e-meeting, the shareholder may cast his or her vote in each agenda either "Approve", "Disapprove", or "Abstain" from voting. For the shareholders who do not cast the vote in any agenda, the system will automatically count your vote on such agenda as "Approve".

7. If you have any technical queries or difficulties in using the e-meeting system before or during the meeting e.g., the procedure for registration, meeting attendance, please contact Quidlab Co., Ltd. via the following channels:

**Tel :** 080-008-7616 or 02-013-4322

**E-mail :** [info@quidlab.com](mailto:info@quidlab.com) or other channels specified in the e-mail sent to you by Quidlab Co., Ltd.

8. **Channels for shareholders to submit the suggestions or questions relating to the Company or this meeting's agendas:**

8.1 The shareholders can submit suggestions or questions to the Company in advance within **20 April 2026** to [nopamas.p@somboon.co.th](mailto:nopamas.p@somboon.co.th) and/or [ir@somboon.co.th](mailto:ir@somboon.co.th) by stating your name, surname and contact number which is reachable so that the Company can collect all questions and details and further clarify them to the meeting.

8.2 In case the shareholders cannot submit suggestions or questions to the Company within the period specified in No. 8.1 or have suggestions and/or questions after the specified period or have suggestions and/or questions during the e-meeting, the shareholders attending the meeting can submit their suggestions and/or questions through the e-meeting system.